**Millville Public Charter School
Regular Board Meeting / Work Session
December 8, 2021
Convenes at 5:30 p.m. in the Conference Room at 1101 Wheaton Ave, Millville NJ 08332**

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| I. | CALLED TO ORDER |
|   | A. | Call to Order by the Board President 5:30 PM |
| II. | STATEMENT FOR THE BOARD OF TRUSTEES MEETING |
|   | A. | Public Notice of this Meeting was advertised in the South Jersey Times on and The Reminder on June 17, 2021. |
| III. | PLEDGE OF ALLEGIANCE |
|   | A. | Led by Dennis Zakroff |
| IV. | ROLL CALL |
|   | A. | Dave Parkhill, President - PresentJaclyn Haas-Benner, Vice President- Present Ellen Booz, Trustee - PresentJoanne Carney, Trustee – Present |
|   | B. | Also Present: |
|   |   | 1. | Kim Garcia, CEO - PresentCCCSN Executive Director- Present CCCSN Deputy Director -PresentDennis Zakroff, Board Secretary/Business Administrator- Present Christina Murphy, Treasurer - PresentMatthew Ackiewicz, Principal -PresentThomas Ludwig, Assistant Principal -PresentAnneMarie Luccheshi, Bookkeeper - AbsentBrian Caulford, Comptroller - AbsentElizabeth Anekwe, New Trustee -Present |
| V. | REVIEW OF AGENDA |
|   | A. | Questions |
| VI. | OPEN TO PUBLIC |
|   |   | 1. | The public may ask questions pertaining to agenda items only. |
| VII. | ADJOURNMENT OF WORK SESSION |
|   | A. | Motion by Ms. Ellen Booz and second by Ms. Jaclyn Haas-Benner to adjourn the work session at 5:32 PM. |
|   | B. | ROLL CALLMr. Dave Parkhill -YesMs. Jaclyn Haas-Benner -YesMs. Ellen Booz -YesMs. Joanne Carney -Yes |
| VIII. | CALLED TO ORDER |
|   | A. | Regular meeting called to order by the Board President at 5:33 PM. |
|   | B. | ROLL CALLMr. Dave Parkhill -YesMs. Jaclyn Haas-Benner -YesMs. Ellen Booz -YesMs. Joanne Carney -Yes |
| IX. | RECOMMENDATION FOR THE BOARD OF TRUSTEES |
|   | A. | Motion by Mr. Dave Parkhill\_ and second by Ms. Jaclyn Haas-Benner to approve item 1. |
|   |   | 1. | To approve the appointment of a new Board Member, Elizabeth Anekwe.  |
|   | B. | ROLL CALLMr. Dave Parkhill -YesMs. Jaclyn Haas-Benner -YesMs. Ellen Booz -YesMs. Joanne Carney -Yes |
| X. | EXECUTIVE SESSION -None |
| XI. | OPEN TO PUBLIC – No Public |
| XII. | APPROVE MINUTES |
|   | A. | Motion by Ms. Joanne Carney and second by Ms. Ellen Booz to approve the Minutes of the Regular and Executive session meetings held on November 10, 2021. |
|   | B. | ROLL CALLMr. Dave Parkhill -YesMs. Jaclyn Haas-Benner -YesMs. Ellen Booz -YesMs. Joanne Carney -YesMs. Elizabet Anekwe- Yes |
| XIII. | OLD BUSINESS None |
| XIV. | FINANCE |
|   | A. | Motion by Mr. Dave Parkhill and second by Ms Joanne Carney to approve items 1 through 10 under Finance. |
|   |   | 1. | Recommend approval of line item transfers for the Month of November 2021. (Backup L-1) |
|   |   | 2. | Recommend the approval of the Board Secretary's Reports in November. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying.(Backup materials L-2) |
|   |   | 3. | Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2021. The Treasurer's Report and the Secretary's Reports are in agreement for the month of November 2021.(Backup materials L-3) |
|   |   | 4. | Recommend approval of the bills as attached in the amount of $347,009.18 (Back-up L-4) |
|   |   | 5. | Recommend approval of the following payrolls (Backup L-5): November 15, 2021 - $87,952.71 November 30, 2021 - $92,379.43  |
|   |   | 6. | Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. |
|   |   | 7. | Recommend to approve the expense reclassification report for November 2021. (Back-up L-6) |
|   |   | 8. | Recommend to approve the stipend for curriculum writing. (Back-up L-7) |
|   |   | 9. | Recommend to approve the proposal with ProGreen Landscaping for back-up snow removal. (Back-up L-8) |
|   |   | 10. | Recommend to approve the proposal with Inspired Instruction in the amount of $1,800 for curriculum support. (Back-up L-9) |
|   | B. | ROLL CALLMr. Dave Parkhill -YesMs. Jaclyn Haas-Benner -YesMs. Ellen Booz -YesMs. Joanne Carney -YesMs. Elizabet Anekwe- Yes |
| XV. | POLICY UPDATES None |
| XVI. | PERSONNEL |
|   | A. | Motion by Ms. Ellen Booz and second by Ms. Joanne Carney to approve items 1 and 3 under Personnel. |
|   |   | 1. | Recommend approval of the staff list and salaries for the 2021-2022 school year as attached. (Back-up PER-1) |
|   |   | 2.3.  | Recommend approval of the personnel actions as listed in the attached. (Back-up PER-2)Recommend approval of the Family Medical Leave for K.K. in the attached/ Back -up PER-2) |
|   | B. | ROLL CALLMr. Dave Parkhill -YesMs. Jaclyn Haas-Benner -YesMs. Ellen Booz -YesMs. Joanne Carney -YesMs. Elizabet Anekwe- Yes |
| XVII. | FACILITIES |
| XVIII. | SCHOOL OPERATIONS  |
|   | A. | Motion by Mr. Dave Parkhill and second by Ms. Joanne Carney to accept the Principal's reports. |
|   |   | 1. | Reports as presented by Mr. Matthew Ackiewicz (Back-up SO-1) |
|   | B. | ROLL CALLMr. Dave Parkhill -YesMs. Jaclyn Haas-Benner -YesMs. Ellen Booz -YesMs. Joanne Carney -YesMs. Elizabet Anekwe- Yes |
| XIX. | EXECUTIVE DIRECTOR'S REPORT |
|   | A. | Motion by Ms. Joanne Carney and second by Ms. Ellen Booz to accept the Executive Director's reports. |
|   |   | 1. | Report as presented by Mrs. Garcia.Wishing everyone a Happy HolidayDemographic information will be included in the Principal’s reportA holiday treat for teachers will be provided during the professional development day on December 12, 2021Virtual tours for Kindergarten registration will be up on the websiteA special thank you to Ms. Jean Parkhill for her fundraising efforts with the book fair and the Krispy Kreme doughnut dozen sales. |
|   | B. | ROLL CALLMr. Dave Parkhill -YesMs. Jaclyn Haas-Benner -YesMs. Ellen Booz -YesMs. Joanne Carney -YesMs. Elizabet Anekwe- Yes |
| XX. | ADJOURNMENT |
|   | A. | Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to adjourn the meeting at 6:00 PM. |
|   | B. | ROLL CALLMr. Dave Parkhill -YesMs. Jaclyn Haas-Benner -YesMs. Ellen Booz -YesMs. Joanne Carney -YesMs. Elizabet Anekwe- Yes |
|   | C. | Next Meeting is January 12, 2022 |

Respectfully Submitted;

Dennis Zakroff

Business Administrator / Board Secretary