

**Millville Public Charter School
Regular Board Meeting
October 16, 2023**

Convenes at 5:25 p.m. in the Conference Room at 1101 Wheaton Ave, Millville NJ 08332

- I. CALLED TO ORDER
 - A. Call to Order by the Board President 5:26 PM
- II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING
 - A. Public Notice of this Meeting was advertised in the South Jersey Times on and the Reminder on June 1, 2023.
- III. PLEDGE OF ALLEGIANCE
 - A. Led by Mr. Thomas Ludwig
- IV. ROLL CALL
 - A. Dave Parkhill, President- Present
Ellen Booz, Trustee- Present
Elizabeth Anekwe, Trustee- Absent
Clarence Gunter, Trustee- Present
Lakeysha Williams, Trustee -Present
 - B. Also Present:
 - 1. Matthew Ackiewicz, Superintendent-Present
CCCSN Executive Director-Present
CCCSN Deputy Director-Present
Dennis Zakroff, Board Secretary/Business Administrator -Present
Christina Murphy, Treasurer - Present
Jennifer Hagan, HR Coordinator-Present
Thomas Ludwig, Principal - Present
Dr. Thomas Santone, Assistant Principal- Present
- V. REVIEW OF AGENDA
 - A. Questions
- VI. OPEN TO PUBLIC
 - 1. The public may ask questions pertaining to agenda items only.
- VII. RECOMMENDATION TO THE BOARD OF TRUSTEES
 - A. Motion by Mr. Clarence Gunter and second by Ms. Ellen Booz to approve item 1 under Recommendation to the Board of Trustees.
 - 1. Recommend to approve to remove Elizabeth Anekwe as a Board Member.
 - B. ROLL CALL
Mr. Dave Parkhill -Yes
Ms. Ellen Booz – Yes
Mr. Clarence Gunter- Yes
Ms. Lakeysha Williams- Yes

All were in favor and the motion carried
- VIII. APPROVE MINUTES
 - A. Motion by Ms. Ellen Booz and second by Mr. Dave Parkhill to approve the Minutes of the Regular meeting held on September 18, 2023.
 - B. ROLL CALL

Mr. Dave Parkhill -Yes
Ms. Ellen Booz – Yes
Mr. Clarence Gunter- Yes
Ms. Lakeysha Williams- Yes

All were in favor and the motion carried

IX. OLD BUSINESS

X. FINANCE

- A. Motion by Mr. Dave Parkhill and second by Mr. Clarence Gunter to approve items 1 through 12 under Finance.
1. Recommend approval of line item transfers for the Month of September 2023. (Backup L-1)
 2. Recommend the approval of the Board Secretary's Reports in September. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
 3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of September 2023. The Treasurer's Report and the Secretary's Reports are in agreement for the month of September 2023. (Backup L-3)
 4. Recommend approval of the September 2023 bills as attached in the amount of \$663,559.99 (Back-up L-4)
 5. Recommend approval of the following payrolls (Backup L-5):
September 15, 2023 - \$145,371.98
September 30, 2023 - \$137,586.39
October 15, 2023 - \$140,208.92
 6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 7. Recommend to approve the expense reclassification report for September 2023. (Back-up L-6)
 8. Recommend to approve the estimate with Progreen Property Solutions in the amount of \$4,575 grounds maintenance. (Back-up L-7)
 9. Recommend to approve the quote with Revo America in the amount of \$900.00. (Back-up L-8)
 10. Recommend to approve the 2 proposals with STS Education in the amount of \$3,134. (Back-up L-9)
 11. Recommend to approve the allocations of staff to the Title 1, Title 1 SIA, IDEA and ESSER II funds. (Back-up L-10)
 12. Recommend to approve the contract with Bowman and Company for the 2023-2024 school year. (Back-up L-11)
- B. ROLL CALL
Mr. Dave Parkhill -Yes
Ms. Ellen Booz – Yes
Mr. Clarence Gunter- Yes
Ms. Lakeysha Williams- Yes

All were in favor and the motion carried

XI. POLICY UPDATES (See Attached)

A. Motion by Mr. Dave Parkhill and second by Mr. Clarence Gunter to approve the first reading of item 1 under Policy Update.

1. P 1524 School Leadership Councils (Abolished)
P & R 1642.01 Sick Leave (New)
P 2270 Religion in the Schools (Revised)
P & R 2419 School Threat Assessment Teams (M) (New)
P 3161 Examination for Cause (Revised)
P & R 3212 Attendance (M) (Revised)
P 3324 Right of Privacy (Revised)
P & R 3432 Sick Leave (Abolished)
P 4161 Examination for Cause (Revised)
P & R 4212 Attendance (M) (Revised)
P 4324 Right of Privacy (Revised)
P & R 4432 Sick Leave (Abolished)
P & R 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
P & R 5116 Education of Homeless Children and Youths (Revised)
P & R 5460.02 Bridge Year Pilot Program (M) (Abolished)
P 6361 Relations With Vendors for Abbott Districts (Abolished)
P 8500 Food Services (M) (Revised)
P 8540 School Nutrition Programs (M) (Abolished)
P 8550 Meal Charges/Outstanding Food Service Bill (M) (Abolished)

B. ROLL CALL

- Mr. Dave Parkhill -Yes
- Ms. Ellen Booz – Yes
- Mr. Clarence Gunter- Yes
- Ms. Lakeysha Williams- Yes

All were in favor and the motion carried

XII. PERSONNEL

A. Motion by Mr. Clarence Gunter and second by Ms. Ellen Booz to approve items 1 and 2 under Personnel.

1. Recommend approval of the staff list and salaries for the 2023-2024 school year as attached. (Backup PER-1)
2. Recommend approval of the personnel actions as listed in the attached. (Backup PER-2)

B. ROLL CALL

- Mr. Dave Parkhill -Yes
- Ms. Ellen Booz – Yes
- Mr. Clarence Gunter- Yes
- Ms. Lakeysha Williams- Yes

All were in favor and the motion carried

XIII. FACILITIES (NONE)

XIV. SCHOOL OPERATIONS

A. Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to accept the Principal's reports.

1. Reports as presented by Mr. Thomas Ludwig or Dr. Thomas Santone

B. ROLL CALL

- Mr. Dave Parkhill -Yes

Ms. Ellen Booz – Yes
Mr. Clarence Gunter- Yes
Ms. Lakeysha Williams- Yes

All were in favor and the motion carried

XV. SUPERINTENDENTS REPORT

- A. Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to accept the Superintendent's reports.
 - 1. Reports as presented by Mr. Matthew Ackiewicz (S-1).
 - 2. Safe Return Plan
- B. ROLL CALL
 - Mr. Dave Parkhill -Yes
 - Ms. Ellen Booz – Yes
 - Mr. Clarence Gunter- Yes
 - Ms. Lakeysha Williams- Yes

All were in favor and the motion carried

XVI. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Mr. Dave Parkhill and second by Mr. Clarence Gunter to accept the Executive Director's reports.
 - 1. Report as presented by Dr. Garcia.
 - Dr. Garcia was pleased with the enrollment numbers
 - Working on completion of the charter grant.
- B. ROLL CALL
 - Mr. Dave Parkhill -Yes
 - Ms. Ellen Booz – Yes
 - Mr. Clarence Gunter- Yes
 - Ms. Lakeysha Williams- Yes

All were in favor and the motion carried

XVII. ADJOURNMENT

- A. Motion by Mr. Clarence Gutner and second by Ms. Ellen Booz to adjourn the meeting at 5:59 PM.
- B. Next Meeting is on November 20, 2023.
- C. ROLL CALL
 - Mr. Dave Parkhill -Yes
 - Ms. Ellen Booz – Yes
 - Mr. Clarence Gunter- Yes
 - Ms. Lakeysha Williams- Yes

All were in favor and the motion carried

Respectfully submitted

Dennis Zakroff

Board Secretary/ Business Administrator