

**Millville Public Charter School
Regular Board Meeting
October 12, 2022**

Convenes at 5:30 p.m. in the Conference Room at 11101 Wheaton Ave, Millville NJ 08332

- I. CALLED TO ORDER
 - A. Call to Order by the Board President 5:32 PM
- II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING
 - A. Public Notice of this Meeting was advertised in the South Jersey Times on and The Reminder on June 1, 2022.
- III. PLEDGE OF ALLEGIANCE
 - A. Led by Mr. Dave Parkhill
- IV. ROLL CALL
 - A. Dave Parkhill, President -Present
Ellen Booz, Trustee- Present
Elizabeth Anekwe, Trustee - Absent
Clarence Gunter, Trustee- Present
Lakeysha Williams, Trustee -Absent
 - B. Also Present:
 - 1. Matthew Ackiewicz, Principal / CEO -Present
CCCSN Executive Director -Present
CCCSN Deputy Director -Present
Dennis Zakroff, Board Secretary/Business Administrator -Present
Christina Murphy, Treasurer -Present
Brian Caulford, Comptroller -Absent
Thomas Ludwig-Vice Principal -Present
- V. REVIEW OF AGENDA
 - A. Questions
- VI. OPEN TO PUBLIC
 - 1. The public may ask questions pertaining to agenda items only.
- VII. EXECUTIVE SESSION -None
- VIII. OPEN TO PUBLIC – No public
- IX. APPROVE MINUTES
 - A. Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to approve the Minutes of the Regular and Executive session meetings held on September 14, 2022.
 - B. ROLL CALL
Mr. Dave Parkhill – Yes
Ms. Ellen Booz -Yes
Mr. Clarence Gunter- Yes

All were in favor and the motioned carried.
- X. OLD BUSINESS -None
- XI. FINANCE

- A. Motion by Mr. Dave Parkhill and second by Mr. Clarence Gunter to approve items 1 through 10 under Finance.
 - 1. Recommend approval of line-item transfers for the Month of September 2022. (Backup L-1)
 - 2. Recommend the approval of the Board Secretary's Reports in September. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
 - 3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of September 2022. The Treasurer's Report and the Secretary's Reports are in agreement for the month of September 2022. (Backup L-3)
 - 4. Recommend approval of the September bills as attached in the amount of \$538,635.34 (Back-up L-4)
 - 5. Recommend approval of the following payrolls (Backup L-5):
September 15, 2022 - \$114,290.89
September 30, 2022 - \$112,401.69
 - 6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 - 7. Recommend to approve the expense reclassification report for September 2022. (Back-up L-6)
 - 8. Recommend to approve the proposal with CM3 to supply and install a new circuit breaker for the main office in the amount of \$25,248 (Back-up L-7)
 - 9. Recommend to approve the personal actions as attached. (Back-up L-8)
 - 10. Recommend to approve the Support Services Agreement with CM3 (Back-up L-9)
- B. ROLL CALL
Mr. Dave Parkhill – Yes
Ms. Ellen Booz -Yes
Mr. Clarence Gunter- Yes

All were in favor and the motioned carried

XII. POLICY UPDATES (NONE)

XIII. PERSONNEL

- A. Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to approve items 1 and 2 under Personnel.
 - 1. Recommend approval of the staff list and salaries for the 2022-2023 school year as attached. (Back-up PER-1)
 - 2. Recommend approval of the personnel actions as listed in the attached. (Back-up PER-2)
- B. ROLL CALL
Mr. Dave Parkhill – Yes
Ms. Ellen Booz -Yes
Mr. Clarence Gunter- Yes

All were in favor and the motioned carried

XIV. FACILITIES

XV. SCHOOL OPERATIONS

- A. Motion by Mr. Dave Parkhill and second by Mr. Clarence Gunter to accept the Principal's reports.

- 1. Reports as presented by Mr. Matthew Ackiewicz. (Back-up SO-1)
- B. Recommend to approve the updated Emergency Virtual Program Plan (SO-2)
- C. Recommend to approve Mr. Thomas Ludwig as Vice Principal.
- D. Recommend Approval of Kindergarten Field Trip to Mood's Farm Market
- E. ROLL CALL
 - Mr. Dave Parkhill – Yes
 - Ms. Ellen Booz -Yes
 - Mr. Clarence Gunter- Yes

All were in favor and the motioned carried

XVI. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Ms. Ellen Booz and second by MR. Clarence Gunter to accept the Executive Director's reports.
 - 1. Report as presented by Mr. Ackiewicz.
 - Reported on the positive Charter School Probation Visit
 - Installation of the new flag pole in front of the school
 - New Staff Support
 - 2. Reporting on the School demographics (Back-up E-1)
- B. ROLL CALL
 - Mr. Dave Parkhill – Yes
 - Ms. Ellen Booz -Yes
 - Mr. Clarence Gunter- Yes

All were in favor and the motioned carried

XVII. ADJOURNMENT

- A. Motion by Mr. Dave Parkhill and second by Mr. Clarence Gunter to adjourn the meeting at 6:08 PM.
- B. ROLL CALL
 - Mr. Dave Parkhill – Yes
 - Ms. Ellen Booz -Yes
 - Mr. Clarence Gunter- Yes

All were in favor and the motioned carried

- C. Next Meeting is on November 9, 2022

Respectfully submitted

Dennis Zakroff

Board Secretary/ Business Administrator