

**Millville Public Charter School
Work Session/Regular Board Meeting Minutes
July 10, 2019**

Convened at 5:30 p.m. in the Conference Room at 1101 Wheaton Ave., Millville, NJ 08332

- I. CALLED TO ORDER
 - A. Call to Order by the Board President at 5:30 PM.
- II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING
 - A. Public Notice of this Meeting was advertised in the South Jersey Times on June 24, 2019.
- III. PLEDGE OF ALLEGIANCE
 - A. Led by the Board President.
- IV. ROLL CALL
 - A. David Parkhill, Board President - PRESENT
Ray Garcia, Vice President - PRESENT
Steve Harris, Trustee - PRESENT
Melissa Williams-Chamberlain, Trustee - ABSENT
Jaclyn Haas-Benner, Trustee - PRESENT
 - B. Also Present:
 - 1. CCCSN Executive Director – PRESENT (By Phone)
CCCSN Deputy Director – PRESENT (By Phone)
Christina Murphy, Board Secretary/Business Administrator - PRESENT
Dr. Shay Richardson, Assistant Business Administrator - PRESENT
Matthew Ackiewicz, Principal - PRESENT
Lisa Zuniga, Director of Human Resources - PRESENT
- V. REVIEW OF AGENDA
 - A. Questions
- VI. OPEN TO PUBLIC
 - 1. The public may ask questions pertaining to agenda items only.
- VII. ADJOURNMENT OF WORK SESSION
 - A. Motion by Ray Garcia and second by Jaclyn Haas-Benner to adjourn the work session at 5:31 PM.
 - B. ROLL CALL
David Parkhill – YES
Ray Garcia – YES
Steve Harris – YES
Jaclyn Haas-Benner – YES
Motion passed on a unanimous Roll Call vote.
- VIII. CALLED TO ORDER
 - A. Regular meeting called to order by the Board President at 5:32 PM.
 - B. ROLL CALL

David Parkhill – YES
Ray Garcia – YES
Steve Harris – YES
Jaclyn Haas-Benner – YES

Motion passed on a unanimous Roll Call vote.

IX. APPROVE MINUTES

A. Motion by David Parkhill and second by Ray Garcia to approve the Minutes of the Regular meeting held on June 12, 2019.

B. ROLL CALL

David Parkhill – YES
Ray Garcia – YES
Steve Harris – YES
Jaclyn Haas-Benner – YES

Motion passed on a unanimous Roll Call vote.

X. OLD BUSINESS - None

XI. FINANCE

A. Motion by David Parkhill and second by Steve Harris to approve items #1 through #9 under Finance.

1. Recommend to approve the 403(b) services with US Omni in the amount of \$1,500, effective July 1, 2019 through June 30, 2020. (Backup L-1)
2. Recommend approval of the legal services agreement between the Millville Public Charter School Board of Trustees and Joseph F. Betley, Esq., a member of the firm of Capehart Scatchard, with fees and services as specified in the attached. (Backup L-2)
3. Recommend to approve the Unemployment Cost Management Services with Renaissance Unemployment Insurance in the amount of \$250.00. (Backup L-3)
4. Recommend approval of the 2018 RTK Survey and Electronic MSDS/SDS Update from Epic Environmental Services, LLC, at the cost of \$300.00. (Backup L-4)
5. Recommend to approve the Title I Reallocated and SIA Part I amounts through the New Jersey Department of Education. (Backup L-5)
6. Recommend to approve the E-Rate Services Agreement between E2E Exchange, LLC, and Millville Public Charter School, effective July 1, 2019, with services as listed in the attached. (Backup L-6)
7. Recommend approval to accept a \$100,000 Facilities-Based Working Capital Term Loan from New Jersey Community Capital as specified in the Exhibit A Resolution attachment. (Backup L-7)
8. Recommend to approve the resolution as attached for a financing agreement with NJEDA and Friends of Vineland and Millville Public Charter School. (Backup L-8)
9. Recommend to approve the new lease agreement between Friends of Vineland Public Charter School and Vineland and Millville Public Charter Schools from the date of refinancing to June 30, 2020. (Backup L-9)

- B. ROLL CALL
David Parkhill – YES
Ray Garcia – YES
Steve Harris – YES
Jaclyn Haas-Benner – YES

Motion passed on a unanimous Roll Call vote.

XII. PERSONNEL

- A. Motion by Ray Garcia and second by Jaclyn Haas-Benner to approve items #1 through #2 under Personnel.
1. Recommend approval of the staff list and salaries for the 2019-20 school year as attached. (Backup PER-1)
 2. Recommend approval of the personnel actions as listed in the attached. (Backup PER-2)

- B. ROLL CALL
David Parkhill – YES
Ray Garcia – YES
Steve Harris – YES
Jaclyn Haas-Benner – YES

Motion passed on a unanimous Roll Call vote.

XIII. SCHOOL OPERATIONS

- A. Motion by Jaclyn Haas-Benner and second by Steve Harris to approve items #1 through #2 under School Operations.
1. Recommend approval of the Principal's report as presented by Mr. Ackiewicz. (Backup SO-1)
 2. Recommend the ratification of the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights. (Backup SO-2)

- B. ROLL CALL
David Parkhill – YES
Ray Garcia – YES
Steve Harris – YES
Jaclyn Haas-Benner – YES

Motion passed on a unanimous Roll Call vote.

XIV. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by David Parkhill and second by Steve Harris to accept item #1 under Executive Director's Report.
1. Report as presented by the CCCSN Representative.
 - Legal letter to the Department of Education
 - New maintenance to the main office

- B. ROLL CALL
David Parkhill – YES
Ray Garcia – YES
Steve Harris – YES
Jaclyn Haas-Benner – YES

Motion passed on a unanimous Roll Call vote.

XV. ADJOURNMENT

- A. Motion by David Parkhill and second by Ray Garcia to adjourn the meeting at 5:49 PM.
- B. ALL IN FAVOR
Voice Vote- Four (4) AYES
- C. Next Meeting August 14, 2019

Respectfully Submitted,



Christina Murphy
School Business Administrator/Board Secretary