

**Millville Public Charter School
Regular Board Meeting
August 10, 2022**

Convenes at 5:30 p.m. in the Conference Room at 1101 Wheaton Ave, Millville NJ 08332

I. CALLED TO ORDER

A. Call to Order by the Board President 5:30 PM

II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING

A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 1, 2022.

III. PLEDGE OF ALLEGIANCE

A. Led by Dennis Zakroff

IV. ROLL CALL

A. Dave Parkhill, President -Present
Ellen Booz, Trustee -Present
Elizabeth Anekwe, Trustee -Absent
Clarence Gunter, Trustee- Present

B. Also Present:

1. Matthew Ackiewicz, CEO / Principal - Present
CCCSN Executive Director - Present
CCCSN Deputy Director -Present
Dennis Zakroff, Board Secretary/Business Administrator- Present
Christina Murphy, Treasurer- Absent
Thomas Ludwig, Assistant Principal- Absent

V. REVIEW OF AGENDA

A. Questions

VI. OPEN TO PUBLIC

1. The public may ask questions pertaining to agenda items only.

VII. ADJOURNMENT OF WORK SESSION

A. Motion by Mr. Dave Parkhill and second by Mr. Clarence Gunter to adjourn the work session at 5:32 PM.

B. ROLL CALL

Mr. Dave Parkhill – Yes
Ms. Ellen Booz -Yes
Mr. Clarence Gunter – Yes

All were in favor and the motion carried.

VIII. CALLED TO ORDER

A. Regular meeting called to order by the Board President at 5:32 PM.

B. ROLL CALL

Mr. Dave Parkhill – Yes
Ms. Ellen Booz -Yes
Mr. Clarence Gunter – Yes

All were in favor and the motion carried.

IX. NOTIFICATION TO THE BOARD OF TRUSTEES

1. The passing of Board Member, Joanne Carney, on July 27, 2022

Mr. Parkhill mentioned she was great person and board member and she will be missed.

X. EXECUTIVE SESSION

XI. OPEN TO PUBLIC

XII. APPROVE MINUTES

A. Motion by Mr. Clarence Gunter and second by Mr. Dave Parkhill to approve the Minutes of the Regular meeting held on July 13, 2022.

B. ROLL CALL

Mr. Dave Parkhill – Yes

Ms. Ellen Booz -Yes

Mr. Clarence Gunter – Yes

All were in favor and the motion carried.

XIII. OLD BUSINESS

XIV. FINANCE

A. Motion by Mr. Dave Parkhill and second by Mr. Clarence Gunter to approve items 1 through 25 under Finance.

1. Recommend approval of line item transfers for the Month of June 2022. (Backup L-1)
2. Recommend the approval of the Board Secretary's Reports in June. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2022. The Treasurer's Report and the Secretary's Reports are in agreement for the month of June 2022. (Backup L-3)
4. Recommend approval of the July bills as attached in the amount of \$499,609.05 (Back-up L-4)
5. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. Recommend to approve the expense reclassification report for July 2022. (Back-up L-5)
7. Recommend approval of line item transfers for the Month of July 2022. (Backup L-7)
8. Recommend the approval of the Board Secretary's Reports in July. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-8)
9. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of July 2022. The Treasurer's Report and the Secretary's Reports are in agreement for the month of July 2022. (Backup L-9)
10. Recommend to approve the expense reclassification report for July 2022. (Back-up L-6)
11. Recommend approval of the bills as attached in the amount of \$177,613.89 (Back-up L-10)
12. Recommend approval of the following payrolls (Backup L-11):
 - July 15, 2022 - \$35,916.28
 - July 31, 2022 - \$36,773.57
13. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section)

and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

14. Recommend to approve the expense reclassification report for July 2022. (Back-up L-12)
15. Recommend approval of the proposal with CM3 in the amount of \$2,583 to supply and install condenser and fan motor. (Back-up L-13)
16. Recommend approval for the service agreement with Language Learning Network for the 2022-2023 School year in the amount of \$49,500 (Back-up L-14)
17. Recommend approval for the estimate with Birch's Communication in the amount of \$2,999.85 for portable radios. (Back-up L-15)
18. Recommend approval for the proposal with Inspired Instruction Professional Development for teachers in the amount of \$23,800. (Back-up L-16)
19. Recommend to accept the IDEA Consolidated Grant (Back-up L-17)
20. Recommend to approve the refinance of the Millville Public Charter School. (Back-up L-18)
21. Recommend to approve the Memorandum of Understanding with Gateway Wellness Center for the 2022-2023 school year. (Back-up L-19)
22. Recommend approval for the teacher summer pay. (Back-up L-20)
23. Recommend approval for tuition reimbursement for Matthew Ackiewicz in the amount of \$2,536. (Back-up L-21)
24. Recommend to approve the Board Resolution for electricity of the Millville Public Charter School (Back-up L-22)
25. Recommend to approve the quote with Collaborative Classroom in amount of \$2,906 (Back-up L-23)

B. ROLL CALL

Mr. Dave Parkhill – Yes
Ms. Ellen Booz -Yes
Mr. Clarence Gunter – Yes

All were in favor and the motion carried.

XV. POLICY UPDATES

A. Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to approve item 1 under Policy.

1. Second Reading and Adoption of Policy Alert #228. Please see attached.
 - P0163 Quorum (Revised)
 - P1511 Board of Education Website Accessibility (Revised)
 - P2415 Every Student Succeeds Act (Revised)
 - P & R 2432 School Sponsored Publication (Abolished)
 - P 3216 Dress and Grooming (Revised)
 - P 3270 Professional Responsibilities (Revised)
 - R 3270 Lesson Plans and Plan Books (Revised)
 - P 4216 Dress and Grooming (New)
 - P & R 5513 Care of School Property (Revised)
 - P 5517 School District Issued Student Identification Cards (Revised)
 - P 5722 Student Journalism (New)

B. ROLL CALL

Mr. Dave Parkhill – Yes
Ms. Ellen Booz -Yes
Mr. Clarence Gunter – Yes

All were in favor and the motion carried.

XVI. PERSONNEL

- A. Motion by Mr. Clarence Gunter and second by Mr. Dave Parkhill to approve items 1 and 2 under Personnel.
 - 1. Recommend approval of the staff list and salaries as listed for the 2022-2023 school year. (Back-up PER-1)
 - 2. Recommend approval of the personnel actions as listed in the attached. (Back-up PER-2)
- B. ROLL CALL
 - Mr. Dave Parkhill – Yes
 - Ms. Ellen Booz -Yes
 - Mr. Clarence Gunter – Yes

All were in favor and the motion carried.

XVII. FACILITIES (None)

XVIII. SCHOOL OPERATIONS

- A. Motion by Mr. Dave Parkhill and second by Mr. Clarence Gunter to accept the Principal's reports.
 - 1. Reports as presented by Mr. Ackiewicz.
 - Enrollment at 299 with 30 new application
 - Present Annual Report submitted to State
 - School Safety Data
 - Annual School Planning
 - 2. Nursing Services Plan (Back-up SO-2)
 - 3. Nurse Standing Orders for the 2022-2023 School year (Back-up SO-3)
- B. ROLL CALL
 - Mr. Dave Parkhill – Yes
 - Ms. Ellen Booz -Yes
 - Mr. Clarence Gunter – Yes

All were in favor and the motion carried.

XIX. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Mr. Clarence Gunter and second by Ms. Ellen Booz to accept the Executive Director's reports.
 - 1. Report as presented by Mr. Matthew Ackiewicz and Dr. Garcia
 - Dr. Garcia mentioned that Ms. Carney will be missed
 - The refinance of Millville Public Charter School was completed
 - Mr. Ackiewicz report new staff orientation is August 24th and all staff is August 25th
 - Job Fair was conducted on August 10th, and a second one for August 16th
 - Will be opening an on-line merchandise store for staff and parents to purchase items
- B. ROLL CALL
 - Mr. Dave Parkhill – Yes
 - Ms. Ellen Booz -Yes
 - Mr. Clarence Gunter – Yes

All were in favor and the motion carried.

XX. ADJOURNMENT

- A. Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to adjourn the meeting at 6:07 PM.
- B. ROLL CALL
 - Mr. Dave Parkhill – Yes
 - Ms. Ellen Booz -Yes
 - Mr. Clarence Gunter – Yes

All were in favor and the motion carried.

- C. Next Meeting is on September 14, 2022

Respectfully submitted

Dennis Zakroff

Board Secretary/ Business Administrator