

**Millville Public Charter School  
Regular Board Meeting  
January 11, 2023**

**Convenes at 5:30 p.m. in the Conference Room at 1101 Wheaton Ave, Millville, NJ., 08332**

- I. CALLED TO ORDER
  - A. Call to Order by the Board President 5:32 PM
- II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING
  - A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 1, 2022.
- III. PLEDGE OF ALLEGIANCE
  - A. Led by Mr. Thomas Ludwig
- IV. ROLL CALL
  - A. Dave Parkhill, President - Present  
Ellen Booz, Trustee- Present  
Elizabeth Anekwe, Trustee- Absent  
Clarence Gunter, Trustee- Present  
Lakeysha Williams, Trustee -Absent
  - B. Also Present:
    1. Matthew Ackiewicz, Principal / CEO - Present  
CCCSN Executive Director -Present  
CCCSN Deputy Director- Present  
Dennis Zakroff, Board Secretary/Business Administrator -Present  
Christina Murphy, Treasurer - Present  
Thomas Ludwig, Assistant Principal- Present
- V. REVIEW OF AGENDA
  - A. Questions
- VI. OPEN TO PUBLIC
  1. The public may ask questions pertaining to agenda items only.
- VII. ADJOURNMENT OF WORK SESSION
  - A. Motion by Mr. Dave Parkhill and second by Mr. Clarence Gunter to adjourn the work session at 5:34 PM.
  - B. ROLL CALL  
Mr. Dave Parkhill- Yes  
Ms. Ellen Booz – Yes  
Mr. Clarence Gunter – Yes  
  
All were in favor and the motion carried
- VIII. CALLED TO ORDER
  - A. Regular meeting called to order by the Board President at 5:34 PM.
  - B. ROLL CALL  
Mr. Dave Parkhill- Yes  
Ms. Ellen Booz – Yes  
Mr. Clarence Gunter – Yes  
  
All were in favor and the motion carried

IX. EXECUTIVE SESSION None

X. OPEN TO PUBLIC None

XI. APPROVE MINUTES

A. Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to approve the Minutes of the Regular meeting held on December 14, 2022.

B. ROLL CALL

Mr. Dave Parkhill- Yes

Ms. Ellen Booz – Yes

Mr. Clarence Gunter – Yes

All were in favor and the motion carried

XII. OLD BUSINESS

XIII. FINANCE

A. Motion by Mr. Dave Parkhill and second by Mr. Clarence Gunter to approve items 1 through 8 under Finance.

1. Recommend approval of line item transfers for the Month of December 2022. (Backup L-1)

2. Recommend the approval of the Board Secretary's Reports in December. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)

3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2022. The Treasurer's Report and the Secretary's Reports are in agreement for the month of December 2022. (Backup L-3)

4. Recommend approval of the December bills as attached in the amount of \$450,938.13 (Backup L-4)

5. Recommend approval of the following payrolls (Backup L-5):

December 15, 2022 - \$115,335.86

December 30, 2022 - \$137,141.36

6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

7. Recommend to approve the expense reclassification report for December 2022. (Back-up L-6)

8. Recommend to approve the Budget narrative, budget and cash flow for 2022-2023 (Back-up L-7)

B. ROLL CALL

Mr. Dave Parkhill- Yes

Ms. Ellen Booz – Yes

Mr. Clarence Gunter – Yes

All were in favor and the motion carried

XIV. POLICY UPDATES

A. Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to approve item 1 under Policy.

1. First Reading of Policy Alert #229

P 1648.11 The Road Forward COVID-19 “ Health and Safety (M) (Abolished)

P 1648.13 School Employee Vaccination Requirements (M) (Abolished)  
P 0152 Board Officers (Revised)  
P 0161 Call, Adjournment, and Cancellation (Revised)  
P 0162 Notice of Board Meetings (Revised)  
P & R 2423 Bilingual and ESL Education (M) (Revised)  
P 2425 Emergency Virtual or Remote Instruction Program (M) (Revised)  
R 2425 Emergency Virtual or Remote Instruction Program (M) (New)  
P & R 5200 Attendance (M) (Revised)  
P 5512 Harassment, Intimidation, or Bullying (M) (Revised)  
P 8140 Student Enrollments (M) (Revised)  
R 8140 Enrollment Accounting (M) (Revised)  
P & R 8330 Student Records (M) (Revised)  
R 8420.2 Bomb Threats (M) (Revised)  
R 8420.7 Lockdown Procedures (M) (Revised)  
R 8420.10 Active Shooter (M) (Revised)

B. ROLL CALL

Mr. Dave Parkhill- Yes  
Ms. Ellen Booz – Yes  
Mr. Clarence Gunter – Yes

All were in favor and the motion carried

XV. PERSONNEL

A. Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to approve items 1 and 2 under Personnel.

1. Recommend approval of the staff list and salaries as listed for the 2022-2023 school year. (Back-up PER-1)
2. Recommend approval of the personnel actions as listed in the attached. (Back-up PER-2)

B. ROLL CALL

Mr. Dave Parkhill- Yes  
Ms. Ellen Booz – Yes  
Mr. Clarence Gunter – Yes

All were in favor and the motion carried

XVI. FACILITIES (None)

XVII. SCHOOL OPERATIONS

A. Motion by Mr. Dave Parkhill and second by Mr. Clarence Gunter to accept the Principal's reports.

1. Reports as presented by Mr. Matthew Ackiewicz.

B. ROLL CALL

Mr. Dave Parkhill- Yes  
Ms. Ellen Booz – Yes  
Mr. Clarence Gunter – Yes

All were in favor and the motion carried

XVIII. EXECUTIVE DIRECTOR'S REPORT

A. Motion by Mr. Dave Parkhill and second by Mr. Clarence Gunter to accept the Executive Director's reports.

1. Reports as presented by Mr. Matthew Ackiewicz.  
Dr, Garcia suggested looking at the amount of food service account

Mr. Ackiewicz wished everyone a Happy New Year  
The school is dealing with a lot of Covid-19 Illness staff and students being out  
The board will be sent the board self-evaluation

- B. ROLL CALL  
Mr. Dave Parkhill- Yes  
Ms. Ellen Booz – Yes  
Mr. Clarence Gunter – Yes

All were in favor and the motion carried

XIX. ADJOURNMENT

- A. Motion by Mr. Dave Parkhill and second by Mr. Clarence Gunter to adjourn the meeting at 6:00 PM.
- B. ROLL CALL  
Mr. Dave Parkhill- Yes  
Ms. Ellen Booz – Yes  
Mr. Clarence Gunter – Yes

All were in favor and the motion carried

- C. Next Meeting is on February 8, 2023

Respectfully submitted

Dennis Zakroff

Board Secretary/ Business Administrator