

**Millville Public Charter School
Regular Board Meeting
March 8, 2023**

Convenes at 5:30 p.m. in the Conference Room at 1101 Wheaton Ave, Millville NJ, 08332

I. CALLED TO ORDER

A. Call to Order by the Board President 5:31 PM

II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING

A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 1, 2022.

III. PLEDGE OF ALLEGIANCE

A. Led by Mr. Dennis Zakroff

IV. ROLL CALL

A. Dave Parkhill, President- Present
Ellen Booz, Trustee- Present
Elizabeth Anekwe, Trustee- Absent
Clarence Gunter, Trustee- Present
Lakeysha Williams, Trustee - Present

B. Also Present:

1. Matthew Ackiewicz, Principal / CEO- Present
CCCSN Executive Director- Absent
CCCSN Deputy Director-Absent
Dennis Zakroff, Board Secretary/Business Administrator- Present
Christina Murphy, Treasurer -Present
Thomas Ludwig, Assistant Principal -Present

V. REVIEW OF AGENDA

A. Questions

VI. OPEN TO PUBLIC

1. The public may ask questions pertaining to agenda items only.

VII. ADJOURNMENT OF WORK SESSION

A. Motion by MS. Ellen Booz and second by Mr. Clarence Gunter to adjourn the work session at 5:33 PM.

B. ROLL CALL

Mr. Dave Parkhill – Yes
Ms. Ellen Booz – Yes
Mr. Clarence Gunter- Yes
Ms. Lakeysha Williams – Yes

All were in favor and the motion carried

VIII. CALLED TO ORDER

A. Regular meeting called to order by the Board President at 5:34 PM.

B. ROLL CALL

Mr. Dave Parkhill – Yes
Ms. Ellen Booz – Yes
Mr. Clarence Gunter- Yes

Ms. Lakeysha Williams – Yes

All were in favor and the motion carried

IX. EXECUTIVE SESSION

X. OPEN TO PUBLIC

XI. APPROVE MINUTES

- A. Motion by Mr. Dave Parkhill and second by Mr. Clarence Gunter to approve the Minutes of the Regular meeting held on February 8, 2023.
- B. ROLL CALL
 - Mr. Dave Parkhill – Yes
 - Ms. Ellen Booz – Yes
 - Mr. Clarence Gunter- Yes
 - Ms. Lakeysha Williams – Yes

All were in favor and the motion carried

XII. OLD BUSINESS

XIII. FINANCE

- A. Motion by Mr. Dave Parkhill and second by Me. Ellen Booz to approve items 1 through 10 under Finance.
 - 1. Recommend approval of line item transfers for the Month of February 2023. (Backup L-1)
 - 2. Recommend the approval of the Board Secretary's Reports in February. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
 - 3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2023. The Treasurer's Report and the Secretary's Reports are in agreement for the month of February 2023. (Backup L-3)
 - 4. Recommend approval of the February bills as attached in the amount of \$452,644.87 (Back-up L-4)
 - 5. Recommend approval of the following payrolls (Backup L-5):
 - February 15, 2023 - \$123,302.06
 - February 28, 2023 - \$117,201.76
 - 6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 - 7. Recommend to approve the expense reclassification report for February 2023. (Back-up L-6)
 - 8. Recommend to approve the renewal quote with IXL Learning for the 2023-2024 in the amount of \$9,175. (Back-up L-7)
 - 9. Recommend to approve the quote with Epic Environmental Services for quality assurance monitoring in the amount of \$3,039. (Back-up L-8)
 - 10. Recommend to approve the invoice with Rent the Chicken in the amount of \$440.00 (Back-up L-9)
- B. ROLL CALL
 - Mr. Dave Parkhill – Yes

Ms. Ellen Booz – Yes
Mr. Clarence Gunter- Yes
Ms. Lakeysha Williams – Yes

All were in favor and the motion carried

XIV. POLICY UPDATES (NONE)

XV. PERSONNEL

A. Motion by Ms. Ellen Booz and second by Mr. Clarence Gunter to approve items 1 and 2 under Personnel.

1. Recommend approval of the staff list and salaries as listed for the 2022-2023 school year. (Back-up PER-1)
2. Recommend approval of the personnel actions as listed in the attached. (Back-up PER-2)

B. ROLL CALL

Mr. Dave Parkhill – Yes
Ms. Ellen Booz – Yes
Mr. Clarence Gunter- Yes
Ms. Lakeysha Williams – Yes

All were in favor and the motion carried

XVI. FACILITIES (None)

XVII. SCHOOL OPERATIONS

A. Motion by Mr. Dave Parkhill and second by Mr. Clarence Gunter to accept the Principal's reports.
1. Reports as presented by Mr. Matthew Ackiewicz.

B. ROLL CALL

Mr. Dave Parkhill – Yes
Ms. Ellen Booz – Yes
Mr. Clarence Gunter- Yes
Ms. Lakeysha Williams – Yes

All were in favor and the motion carried

XVIII. EXECUTIVE DIRECTOR'S REPORT

A. Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to accept the Executive Director's reports.

1. Reports as presented by Mr. Matthew Ackiewicz.
Staff came in on Sunday February 26th to decorate for Read Across America Week
Students performed a Wax Museum
Moving Child Study Team and Basic Skills to the old 9-10 Hallway
Redoing the rooms to include a special cafeteria and Professional Development Room
Creating a Sensory walk place for students
Summer program Survey 13 teachers interested and 57 students interested.
Will be creating a STEM Program and outdoor classroom

B. ROLL CALL

Mr. Dave Parkhill – Yes
Ms. Ellen Booz – Yes
Mr. Clarence Gunter- Yes

Ms. Lakeysha Williams – Yes

All were in favor and the motion carried

XIX. ADJOURNMENT

- A. Motion by Mr. Clarence Gunter and second by Ms. Edith Booz to adjourn the meeting at 5:54 PM.
- B. Next Meeting is on April 19, 2023
- C. ROLL CALL
 - Mr. Dave Parkhill – Yes
 - Ms. Ellen Booz – Yes
 - Mr. Clarence Gunter- Yes
 - Ms. Lakeysha Williams – Yes

All were in favor and the motion carried

Respectfully submitted

Dennis Zakroff

Board Secretary/ Business Administrator