

Millville Public Charter School

Regular Board Meeting

August 21, 2023

Convenes 5:25 p.m. in the Conference Room at 1101 Wheaton Ave, Millville NJ 08332

I. CALLED TO ORDER

A. Call to Order by the Board President 5:25 PM

II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING

A. Public Notice of this Meeting was advertised in the South Jersey Times on and the Reminder on June 1, 2023.

III. PLEDGE OF ALLEGIANCE

A. Led by Mr. Thomas Ludwig

IV. ROLL CALL

A. Dave Parkhill, President -Present
Ellen Booz, Trustee-Present
Elizabeth Anekwe, Trustee- Absent
Clarence Gunter, Trustee- Present
Lakeysha Williams, Trustee -Absent

B. Also Present:

1. Matthew Ackiewicz, Superintendent -Present
CCCSN Executive Director- Absent
CCCSN Deputy Director-Absent
Dennis Zakroff, Board Secretary/Business Administrator- Present
Christina Murphy, Treasurer - Present
Jennifer Hagan, HR Coordinator- Present
Thomas Ludwig, Principal -Present
Thomas Santone, Assistant Principal- Present

V. REVIEW OF AGENDA

A. Questions -None

VI. OPEN TO PUBLIC

1. The public may ask questions pertaining to agenda items only. None

VII. APPROVE MINUTES

A. Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to approve the Minutes of the Regular and Executive session meetings held on July 17, 2023.

B. ROLL CALL

Mr. Dave Parkhill- Yes
Ms. Ellen Booz – Yes
Mr. Clarence Gunter – Yes

All were in favor and the motion carried

VIII. OLD BUSINESS

IX. FINANCE

A. Motion by Mr. Dave Parkhill and second by Mr. Clarence Gunter to approve items 1 through 18 under Finance.

1. Recommend approval of line item transfers for the Month of June 2023. (Backup L-1)

2. Recommend the approval of the Board Secretary's Reports in June. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2023. The Treasurer's Report and the Secretary's Reports are in agreement for the month of June 2023. (Backup L-3)
4. Recommend approval of the July bills as attached in the amount of \$589,158.77 (Back-up L-4)
5. Recommend approval of the following payrolls (Backup L-5):
June 15, 2023 - \$123,217.61
June 30, 2023 - \$150,436.77
6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Recommend to approve the expense reclassification report for June 2023. (Back-up L-6)
8. Recommend approval of line item transfers for the Month of July 2023. (Backup L-7)
9. Recommend the approval of the Board Secretary's Reports in July. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-8)
10. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of July 2023. The Treasurer's Report and the Secretary's Reports are in agreement for the month of July 2023. (Backup L-9)
11. Recommend approval of the bills as attached in the amount of \$212,115.38 (Back-up L-10)
12. Recommend approval of the following payrolls (Backup L-11):
July 15, 2023 - \$27,757.52
July 31, 2023 - \$57,966.65
August 15, 2023 - \$53,856.73
13. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
14. Recommend to approve the expense reclassification report for July 2023. (Back-up L-12)
15. Recommend to approve the agreement with Enriched School for the 2023-2024 school year for substitute staff. (Back-up L-14)
16. Recommend to approve the proposal with APS Facility Solutions for waxing the floors in the amount of \$2,825. (Back-up L-15)
17. Recommend to approve the proposal with Eric Krise for maintenance in the auditorium in the amount of \$959.00. (Back-up L-16)
18. Recommend to approve the proposal with Eric Krise for maintenance in the auditorium in the amount of \$1,815. (Back-up L-17)

B. ROLL CALL

Mr. Dave Parkhill- Yes
 Ms. Ellen Booz – Yes
 Mr. Clarence Gunter – Yes

All were in favor and the motion carried

X. POLICY UPDATES (NONE)

XI. PERSONNEL

- A. Motion by Ms. Ellen Booz and second by Mr. Clarence Gunter to approve items 1 and 2 under Personnel.
 - 1. Recommend approval of the staff list and salaries for the 2023-2024 school year as attached. (Backup PER-1)
 - 2. Recommend approval of the personnel actions as listed in the attached. (Backup PER-2)
- B. ROLL CALL
 - Mr. Dave Parkhill- Yes
 - Ms. Ellen Booz – Yes
 - Mr. Clarence Gunter – Yes

All were in favor and the motion carried

XII. FACILITIES (NONE)

XIII. SCHOOL OPERATIONS

- A. Motion by Mr. Clarence Gunter and second by Ms. Ellen Booz to accept the Principal's reports.
 - 1. Reports as presented by Mr. Thomas Ludwig or Mr. Thomas Santone
 - 2. Emergency Virtual Program Plan (Back-up SO-2)
 - 3. Professional Development Plan (SO-3)
 - 4. Mentoring Plan (SO-4)
- B. ROLL CALL
 - Mr. Dave Parkhill- Yes
 - Ms. Ellen Booz – Yes
 - Mr. Clarence Gunter – Yes

All were in favor and the motion carried

XIV. SUPERINTENDENTS REPORT

- A. Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to accept the Superintendent's reports.
 - 1. Reports as presented by Mr. Matthew Ackiewicz.
 - Busy and productive summer especially with the building
 - Teachers classrooms have an accent wall painted
 - Mr. Ludwig and Dr. Santone ready to take over the building responsibilities
 - Mr. Brian George has been very busy getting the facilities ready with his team.
 - All are invited to come in and see the changes.
- B. ROLL CALL
 - Mr. Dave Parkhill- Yes
 - Ms. Ellen Booz – Yes
 - Mr. Clarence Gunter – Yes

All were in favor and the motion carried

XV. ADJOURNMENT

A. Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to adjourn the meeting at 5:53PM.

B. ROLL CALL

Mr. Dave Parkhill- Yes

Ms. Ellen Booz – Yes

Mr. Clarence Gunter – Yes

All were in favor and the motion carried

C. Next Meeting is on September 18, 2023.

Respectfully submitted

Dennis Zakroff

Board Secretary/ Business Administrator