

**Millville Public Charter School
Regular Board Meeting
May 10, 2023**

Convenes at 5:30 p.m. in the Conference Room at 1101 Wheaton Ave, Millville NJ 08332

I. CALLED TO ORDER

A. Call to Order by the Board President 5:30 PM

II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING

A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 1, 2022.

III. PLEDGE OF ALLEGIANCE

A. Led by Mr. Dave Parkhill

IV. ROLL CALL

A. Dave Parkhill, President-Present
Ellen Booz, Trustee- Absent
Elizabeth Anekwe, Trustee-Absent
Clarence Gunter, Trustee- Present
Lakeysha Williams, Trustee -Present

B. Also Present:

1. Matthew Ackiewicz, Principal / CEO- Present
CCCSN Executive Director- Present
CCCSN Deputy Director- Present
Dennis Zakroff, Board Secretary/Business Administrator-Present
Christina Murphy, Treasurer -Present
Jennifer Hagan, HR Coordinator -Present
Thomas Ludwig, Assistant Principal –Present

V. REVIEW OF AGENDA

A. Questions

VI. OPEN TO PUBLIC

1. The public may ask questions pertaining to agenda items only.

VII. ADJOURNMENT OF WORK SESSION

A. Motion by Mr. Dave Parkhill and second by Mr. Clarence Gunter to adjourn the work session at 5:32 PM.

B. ROLL CALL

Mr. Dave Parkhill-Yes
Mr. Clarence Gunter-Yes
Ms. Lakeysha Williams- Yes

All were in favor and the motion carried.

VIII. CALLED TO ORDER

A. Regular meeting called to order by the Board President at 5:33 PM.

B. ROLL CALL

Mr. Dave Parkhill-Yes
Mr. Clarence Gunter-Yes
Ms. Lakeysha Williams- Yes

All were in favor and the motion carried.

IX. EXECUTIVE SESSION

A. Motion by Mr. Dave Parkhill and second by Mr. Clarence Gunter to enter Executive session at 5:34 PM concerning Personal Matters - Staff renewals and non-renewals for FY 2023-2024

B. ROLL CALL

Mr. Dave Parkhill-Yes
Mr. Clarence Gunter-Yes
Ms. Lakeysha Williams- Yes

All were in favor and the motion carried.

C. Motion by Mr. Dave Parkhill and second by Mr. Clarence Gunter to return to Regular session at 5:35 PM.

D. ROLL CALL

Mr. Dave Parkhill-Yes
Mr. Clarence Gunter-Yes
Ms. Lakeysha Williams- Yes

All were in favor and the motion carried.

X. OPEN TO PUBLIC

XI. APPROVE MINUTES

A. Motion by Mr. Clarence Gunter. and second by Mr. Dave Parkhill to approve the Minutes of the Regular meeting held on April 19, 2023.

B. ROLL CALL

Mr. Dave Parkhill-Yes
Mr. Clarence Gunter-Yes
Ms. Lakeysha Williams- Yes

All were in favor and the motion carried.

XII. OLD BUSINESS

XIII. FINANCE

A. Motion by Mr. Dave Parkhill and second by Mr. Clarence Gunter to approve items 1 through 18 under Finance.

1. Recommend approval of line item transfers for the Month of April 2023. (Backup L-1)
2. Recommend the approval of the Board Secretary's Reports in April. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of April 2023. The Treasurer's Report and the Secretary's Reports are in agreement for the month of April 2023. (Backup L-3)
4. Recommend approval of the April bills as attached in the amount of \$487,213.44 (Back-up L-4)
5. Recommend approval of the following payrolls (Backup L-5):
April 15,2023 -\$123,831.77
April 30, 2023 - \$116,404.44

6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Recommend to approve the expense reclassification report for April 2023. (Back-up L-6)
8. Recommend to approve to renew Millville Public Charter School's agreements to consolidate the school nutrition programs and act as the managing entity for food services for Vineland Public Charter School and Bridgeton Public Charter School in 2023-2024.
9. Recommend to approve the proposal with Salem County Special Services for Occupational Therapy for the 2023-2024 school year (Back-up L-7)
10. Recommend to approve the service agreement with Salem County Special Services School District for the 2023-2024 School Year (Back-up L-8)
11. Recommend to approve the proposal with Inspired Instruction in the amount of \$25,245 for 11 full days of AM/PM Coaching from September 2023-April 2024. (Back-up L-9)
12. Recommend to approve the proposal with CM3 in the amount of \$7,953 to supply and install a new compressor and gas valve for the unit that serves the YMCA space. (Back-up L-10)
13. Recommend to approve the 2023-2024 contract rates with Southern Coastal. (Back-up L-11)
14. Recommend to approve the list of approved teachers for Summer Enrichment at \$25/hr. (Back-up L-12)
15. Recommend to approve the quote with Marzano for the 2023-2024 school year for iObservation in the amount of \$3,628. (Back-up L-13)
16. Recommend to approve the proposal with Paul's Commodity Hauling for the 2023-2024 School year. (Back-up L-14)
17. Recommend to approve the proposed invoice with Gateway Community Action Partnership for the 2023-2024 School Year in the amount of \$48,500. (Back-up L-15)
18. Recommend to approve the winning custodial bid from S. J. Services in the amount of \$7,832 per month for the 2022-2024 school year.

B. ROLL CALL

Mr. Dave Parkhill-Yes
 Mr. Clarence Gunter-Yes
 Ms. Lakeysha Williams- Yes

All were in favor and the motion carried.

XIV. POLICY UPDATES

A. Motion by Mr. Dave Parkhill and second by Mr. Clarence Gunter to approve item 1 under Policy.

1. Second Reading and adoption of Policy Alert #230 (Back-up POL-1)
 - P 0144 Board Member Orientation and Training (Revised)
 - P & R 2520 Instructional Supplies (M) (Revised)
 - P 3217 Use of Corporal Punishment (Revised)
 - P 4217 Use of Corporal Punishment (New)
 - P 5305 Health Services Personnel (M) (Revised)
 - P & R 5308 Student Health Records (M) (Revised)
 - P & R 5310 Health Services (M) (Revised)
 - P 6112 Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
 - R 6115.01 Federal Awards/Funds Internal Controls - Allowability of Costs (M) (New)

- P 6115.04 Federal Funds - Duplication of Benefits (M) (New)
- P 6311 Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
- P 7440 School District Security (M) (Revised)
- P 9100 Public Relations (Abolished)
- P 9140 Citizens Advisory Committees (Revised)
- R 9140 Citizens Advisory Committee (M) (Abolished)

B. ROLL CALL

Mr. Dave Parkhill-Yes
Mr. Clarence Gunter-Yes
Ms. Lakeysha Williams- Yes

All were in favor and the motion carried.

XV. PERSONNEL

A. Motion by Mr. Dave Parkhill and second by Mr. Clarence Gunter to approve items 1 and 3 under Personnel.

1. Recommend approval of the staff list and salaries as listed for the 2022-2023 school year. (Back-up PER-1)
2. Recommend approval of the personnel actions as listed in the attached. (Back-up PER-2)
3. Recommend approval for the renewal of staff list for the 2023-2024 school year (Back-up E-1)

B. ROLL CALL

Mr. Dave Parkhill-Yes
Mr. Clarence Gunter-Yes
Ms. Lakeysha Williams- Yes

All were in favor and the motion carried.

XVI. FACILITIES (None)

XVII. SCHOOL OPERATIONS

A. Motion by Mr. Dave Parkhill and second by Mr. Clarence Gunter to accept the Principal's reports.

1. Reports as presented by Mr. Thomas Ludwig.
Mr. Parkhill commented on how well the school musical and the National Junior Honor Society Induction Ceremony were done.
He also mentions that at CCTEC NHS 18% were students from the Charter Network.

B. ROLL CALL

Mr. Dave Parkhill-Yes
Mr. Clarence Gunter-Yes
Ms. Lakeysha Williams- Yes

All were in favor and the motion carried.

XVIII. EXECUTIVE DIRECTOR'S REPORT

A. Motion by Mr. Clarence Gunter. and second by Mr. Dave Parkhill to accept the Executive Director's reports.

1. Reports as presented by Dr. Garcia and Mr. Matthew Ackiewicz.
Dr. Garcia went over the Educational Service Provider Evaluation Form
Millville Public Charter School scored 125/140 which Exceeds Standards.
Mr. Ackiewicz where are working on ways to compete with the other district

The new STEAM program will enhance what we are doing and materials have been ordered
The new outdoor classroom has 9 flower beds installed and will have an outdoor whiteboard
This summer staff and students will be painting a mural in the courtyard and installing butterfly bushes.

The kindergarten class is growing/hatching baby chickens

Teachers has started a School TIKTOK and one video has over 147 thousand views and Facebook views are up 33%

Jordan Fisher did a shout out on social media to the MPCS students prior to their performance

Mrs. Parkhill reminded that this week is Teacher's Appreciation week and last week was

Administrator week and our administrators are superheroes.

B. ROLL CALL

Mr. Dave Parkhill-Yes

Mr. Clarence Gunter-Yes

Ms. Lakeysha Williams- Yes

All were in favor and the motion carried.

XIX. ADJOURNMENT

A. Motion by Mr. Dave Parkhill and second by Mr. Clarence Gunter to adjourn the meeting at 6:14 PM.

B. Next Meeting is on June 14, 2023

C. ROLL CALL

Mr. Dave Parkhill-Yes

Mr. Clarence Gunter-Yes

Ms. Lakeysha Williams- Yes

All were in favor and the motion carried.

Respectfully submitted

Dennis Zakroff

Board Secretary/ Business Administrator