**Millville Public Charter School  
Regular Board Meeting  
January 12, 2022  
Convenes at 5:30 p.m. in the Conference Room at 1101 Wheaton Ave, Millville, NJ 08332**

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| I. | CALLED TO ORDER | | |
|  | A. | Call to Order by the Board President 5:30 PM | |
| II. | STATEMENT FOR THE BOARD OF TRUSTEES MEETING | | |
|  | A. | Public Notice of this Meeting was advertised in the South Jersey Times on and The Reminder on June 17, 2021. | |
| III. | PLEDGE OF ALLEGIANCE | | |
|  | A. | Led by Mr. Dave Parkhill | |
| IV. | ROLL CALL | | |
|  | A. | Dave Parkhill, President -Present Jaclyn Haas-Benner, Vice President- Present  Ellen Booz, Trustee - Present Joanne Carney, Trustee -Present Elizabeth Anekwe, Trustee -Present | |
|  | B. | Also Present: | |
|  |  | 1. | Kim Garcia, CEO -Present CCCSN Executive Director- Absent  CCCSN Deputy Director - Absent Dennis Zakroff, Board Secretary/Business Administrator - Present  Christina Murphy, Treasurer - Present Matthew Ackiewicz, Principal - Present Thomas Ludwig, Assistant Principal - Present AnneMarie Luccheshi, Bookkeeper -Absent Brian Caulford, Comptroller -Absent |
| V. | REVIEW OF AGENDA | | |
|  | A. | Questions | |
| VI. | OPEN TO PUBLIC | | |
|  |  | 1. | The public may ask questions pertaining to agenda items only. |
| VII. | ADJOURNMENT OF WORK SESSION | | |
|  | A. | Motion by Mr. Dave Parkhill and second by Ms. Joanne Carney to adjourn the work session at \_5:32 PM. | |
|  | B. | ROLL CALL  Mr. Dave Parkhill -Yes Ms. Jaclyn Haas-Benner -Yes  Ms. Ellen Booz, Trustee - Yes Ms. Joanne Carney, Trustee -Yes Ms. Elizabeth Anekwe Yes  All were in favor and the motion carried. | |
| VIII. | CALLED TO ORDER | | |
|  | A. | Regular meeting called to order by the Board President at 5:33\_ PM. | |
|  | B. | ROLL CALL  Mr. Dave Parkhill, President -Present Ms. Jaclyn Haas-Benner, Vice President- Present  Ms. Ellen Booz, Trustee - Present Ms. Joanne Carney, Trustee -Present Ms. Elizabeth Anekwe, Trustee -Present | |
| IX. | EXECUTIVE SESSION -None | | |
| X. | OPEN TO PUBLIC No public present | | |
| XI. | APPROVE MINUTES | | |
|  | A. | Motion by Ms. Joanne Carney and second by Ms. Ellen Booz to approve the Minutes of the Regular and Executive session meetings held on December 8, 2021. | |
|  | B. | ROLL CALL  Mr. Dave Parkhill -Yes Ms. Jaclyn Haas-Benner -Yes  Ms. Ellen Booz - Yes Ms. Joanne Carney -Yes Ms. Elizabeth Anekwe Yes  All were in favor and the motion carried. | |
| XII. | OLD BUSINESS | | |
| XIII. | FINANCE | | |
|  | A. | Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to approve items 1 through 9 under Finance. | |
|  |  | 1. | Recommend approval of line item transfers for the Month of December 2021. (Backup L-1) |
|  |  | 2. | Recommend the approval of the Board Secretary's Reports in December. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying.(Backup materials L-2) |
|  |  | 3. | Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2021. The Treasurer's Report and the Secretary's Reports are in agreement for the month of December 2021.(Backup materials L-3) |
|  |  | 4. | Recommend approval of the bills as attached in the amount of $339,180.53 (Back-up L-4) |
|  |  | 5. | Recommend approval of the following payrolls (Backup L-5):  December 15, 2021 - $91,8685.33  December 31, 2021 - $111,697.34 |
|  |  | 6. | Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. |
|  |  | 7. | Recommend to approve the expense reclassification report for December 2021. (Back-up L-6) |
|  |  | 8. | Recommend to approve the Memorandum of Understanding with Gateway Community Action Partnership in the amount of $15,000. (Back-up L-7) |
|  |  | 9. | Recommend to approve the Budget narrative and cash flow for 2021-2022. (Back-up L-8) |
|  | B. | ROLL CALL  Mr. Dave Parkhill -Yes Ms. Jaclyn Haas-Benner -Yes  Ms. Ellen Booz - Yes Ms. Joanne Carney -Yes Ms. Elizabeth Anekwe Yes  All were in favor and the motion carried. | |
| XIV. | POLICY UPDATES -None | | |
| XV. | PERSONNEL | | |
|  | A. | Motion by Ms. Ellen Booz and second by Ms. Joanne Carney to approve items 1 and 2 under Personnel. | |
|  |  | 1. | Recommend approval of the staff list and salaries for the 2021-2022 school year as attached. (Back-up PER-1) |
|  |  | 2. | Recommend approval of the personnel actions as listed in the attached. (Back-up PER-2) |
|  | B. | ROLL CALL  Mr. Dave Parkhill -Yes Ms. Jaclyn Haas-Benner -Yes  Ms. Ellen Booz - Yes Ms. Joanne Carney -Yes Ms. Elizabeth Anekwe Yes  All were in favor and the motion carried. | |
| XVI. | FACILITIES -None | | |
| XVII. | SCHOOL OPERATIONS | | |
|  | A. | Motion by Mr. Dave Parkhill and second by Ms. Jaclyn Haas-Benner to accept the Principal's reports. | |
|  |  | 1. | Reports as presented by Mr. Matthew Ackiewicz (Back-up SO-1) |
|  | B. | ROLL CALL  Mr. Dave Parkhill -Yes Ms. Jaclyn Haas-Benner -Yes  Ms. Ellen Booz - Yes Ms. Joanne Carney -Yes Ms. Elizabeth Anekwe Yes  All were in favor and the motion carried. | |
| XVIII. | EXECUTIVE DIRECTOR'S REPORT | | |
|  | A. | Motion by Ms. Joanne Carney and second by Ms. Ellen Booz to accept the Executive Director's reports. | |
|  |  | 1. | Report as presented by Mrs. Garcia. |
|  |  | 2. | Reporting on the School demographics (Back-up E-1) |
|  |  | 3. | Resolution to approve the Gifted and Talented Program. (Back-up E-2) |
|  |  | 4. | Resolution to approve the HIB Report. (Back-up E-3) |
|  |  | 5. | Resolution to approve the Three Year ESL Program. (Back-up E-4) |
|  | B. | ROLL CALL  Mr. Dave Parkhill -Yes Ms. Jaclyn Haas-Benner -Yes  Ms. Ellen Booz - Yes Ms. Joanne Carney -Yes Ms. Elizabeth Anekwe Yes  All were in favor and the motion carried. | |
| XIX. | ADJOURNMENT | | |
|  | A. | Motion by Ms. Ellen Booz and second by Ms. Joanne Carney to adjourn the meeting at 6:16 PM. | |
|  | B. | ROLL CALL  Mr. Dave Parkhill -Yes Ms. Jaclyn Haas-Benner -Yes  Ms. Ellen Booz - Yes Ms. Joanne Carney -Yes Ms. Elizabeth Anekwe Yes  All were in favor and the motion carried. | |
|  | C. | Next Meeting is February 9, 2022 | |

Respectfully Submitted;

Dennis Zakroff

Business Administrator / Board Secretary