

**Millville Public Charter School
Regular Board Meeting
September 14, 2022**

Convenes at 5:30 p.m. in the Conference Room at 1101 Wheaton Ave, Millville NJ 08332

- I. CALLED TO ORDER
 - A. Call to Order by the Board President 5:43 PM
- II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING
 - A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 1, 2022.
- III. PLEDGE OF ALLEGIANCE
 - A. Led by Ms. Christina Murphy
- IV. ROLL CALL
 - A. Dave Parkhill, President -Present
Ellen Booz, Trustee- Present
Elizabeth Anekwe, Trustee -Present
Clarence Gunter, Trustee -Present
 - B. Also Present:
 - 1. Matthew Ackiewicz, CEO/Principal -Present
CCCSN Executive Director -Present
CCCSN Deputy Director- Present
Dennis Zakroff, Board Secretary/Business Administrator-Present
Christina Murphy, Treasurer – Present
Brian Caulford, Comptroller -Absent
Lakeysha Williams, New Trustee - Present
Thomas Ludwig, Assistant Principal – Present
- V. REVIEW OF AGENDA
 - A. Questions
- VI. OPEN TO PUBLIC
 - 1. The public may ask questions pertaining to agenda items only.
- VII. ADJOURNMENT OF WORK SESSION
 - A. Motion by Ms. Ellen Booz and second by Ms. Elizabeth Anekwe to adjourn the work session at 5:45 PM.
 - B. ROLL CALL
 - Mr. Dave Parkhill – Yes
 - Ms. Ellen Booz – Yes
 - Ms. Elizabeth Anekwe- Yes
 - Mr. Clarence Gunter- Yes

All were in favor and the motion carried
- VIII. CALLED TO ORDER
 - A. Regular meeting called to order by the Board President at 5:46 PM.
 - B. ROLL CALL
 - Mr. Dave Parkhill – Yes
 - Ms. Ellen Booz – Yes
 - Ms. Elizabeth Anekwe- Yes

Mr. Clarence Gunter- Yes

IX. RECOMMENDATION TO THE BOARD OF TRUSTEES

A. Motion by Mr. Dave Parkhill and second by Ms. Elizabeth Anekwe to approve item 1 under Recommendation to the Board of Trustees.

1. Recommend to approve the appointment of Lakeysa Williams as trustee.

ROLL CALL

Mr. Dave Parkhill – Yes

Ms. Ellen Booz – Yes

Ms. Elizabeth Anekwe- Yes

Mr. Clarence Gunter- Yes

All were in favor and the motion carried

X. EXECUTIVE SESSION

XI. OPEN TO PUBLIC

XII. APPROVE MINUTES

A. Motion by Mr. Dave Parkhill and second by Ms. Elizabeth Anekwe to approve the Minutes of the Regular meeting held on August 10, 2022.

B. ROLL CALL

Mr. Dave Parkhill – Yes

Ms. Ellen Booz – Yes

Ms. Elizabeth Anekwe- Yes

Mr. Clarence Gunter- Yes

Ms. Lakeysa Williams- Yes

All were in favor and the motion carried

XIII. OLD BUSINESS

XIV. FINANCE

A. Motion by Mr. Dave Parkhill and second by Mr. Clarence Gunter to approve items 1 through 11 under Finance.

1. Recommend approval of line item transfers for the Month of August 2022. (Backup L-1)

2. Recommend the approval of the Board Secretary's Reports in August. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)

3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 2022. The Treasurer's Report and the Secretary's Reports are in agreement for the month of August 2022. (Backup L-3)

4. Recommend approval of the August bills as attached in the amount of \$239,905.78 (Back-up L-4)

5. Recommend approval of the following payrolls (Backup L-5):
August 15, 2022 - \$34,212.04

August 31, 2022 - \$34,528.48

6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

7. Recommend to approve the expense reclassification report for August 2022. (Back-up L-6)
8. Recommend to approve the quote with Let's Go Learn in the amount of \$4,556.50 (Back-up L-7)
9. Recommend to approve the memorandum with Complete Care for the 2022-2023 school year. (Back-up L-8)
10. Recommend approval of the Education Service Provider Agreement between Cumberland County Charter School Network and the Millville Public Charter School. (Back-up L-9)
11. Recommend the approval of the allocations of teacher salaries. (Back-up L-10)

B. ROLL CALL

- Mr. Dave Parkhill – Yes
- Ms. Ellen Booz – Yes
- Ms. Elizabeth Anekwe- Yes
- Mr. Clarence Gunter- Yes
- Ms. Lakeysha Williams- Yes

All were in favor and the motion carried

XV. POLICY UPDATES

XVI. PERSONNEL

- A. Motion by Ms. Ellen Booz and second by Mr. Dave Parkhill to approve items 1 and 2 under Personnel.
 1. Recommend approval of the staff list and salaries as listed for the 2022-2023 school year. (Back-up PER-1)
 2. Recommend approval of the personnel actions as listed in the attached. (Back-up PER-2)

B. ROLL CALL

- Mr. Dave Parkhill – Yes
- Ms. Ellen Booz – Yes
- Ms. Elizabeth Anekwe- Yes
- Mr. Clarence Gunter- Yes
- Ms. Lakeysha Williams- Yes

All were in favor and the motion carried

XVII. FACILITIES (None)

XVIII. SCHOOL OPERATIONS

- A. Motion by Mr. Clarence Gunter and second by Ms. Elizabeth Anekwe to accept the Principal's reports.
 1. Reports as presented by Mr. Matthew Ackiewicz.

B. ROLL CALL

- Mr. Dave Parkhill – Yes
- Ms. Ellen Booz – Yes
- Ms. Elizabeth Anekwe- Yes
- Mr. Clarence Gunter- Yes
- Ms. Lakeysha Williams- Yes

All were in favor and the motion carried

XIX. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Ms. Elizabeth Anekwe and second by Mr. Dave Parkhill to accept the Executive Director's reports.

1. Report as presented by Mr. Matthew Ackiewicz.
Spoke about the school safety work being undertaken
Show the new lanyards for staff and spoke about the visitor ones
Student Attendance and enrollment is good
Demonstrate the new online school store

B. ROLL CALL

- Mr. Dave Parkhill – Yes
- Ms. Ellen Booz – Yes
- Ms. Elizabeth Anekwe- Yes
- Mr. Clarence Gunter- Yes
- Ms. Lakeysha Williams- Yes

All were in favor and the motion carried

XX. ADJOURNMENT

- A. Motion by Ms. Ellen Booz and second by Mr. Clarence Gunter to adjourn the meeting at 6:20 PM.
- B. ROLL CALL
 - Mr. Dave Parkhill – Yes
 - Ms. Ellen Booz – Yes
 - Ms. Elizabeth Anekwe- Yes
 - Mr. Clarence Gunter- Yes
 - Ms. Lakeysha Williams- Yes

All were in favor and the motion carried

- C. Next Meeting is on October 12, 2022

Respectfully submitted

Dennis Zakroff

Board Secretary/ Business Administrator