**Millville Public Charter School  
Regular Board Meeting  
October 21, 2021  
Convened at 5:30 p.m. in the Conference Room at 1101 Wheaton Ave, Millville, NJ 08332**

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| I. | CALLED TO ORDER | | |
|  | A. | Call to Order by the Board President 5:32 PM | |
| II. | STATEMENT FOR THE BOARD OF TRUSTEES MEETING | | |
|  | A. | Public Notice of this Meeting was advertised in the South Jersey Times on and The Reminder on June 17, 2021. Reschedule notice was advertised on Monday, October 18, 2021. | |
| III. | PLEDGE OF ALLEGIANCE | | |
|  | A. | Led by Dennis Zakroff | |
| IV. | ROLL CALL | | |
|  | A. | Dave Parkhill, President -Present  Jaclyn Haas-Benner, Vice President - Absent  Ellen Booz, Trustee -Present Rick Grablow, Trustee -Resigned Joanne Carney, Trustee- Present | |
|  | B. | Also Present: | |
|  |  | 1. | Kim Garcia, CEO - Present CCCSN Executive Director -Absent  CCCSN Deputy Director -Absent Dennis Zakroff, Board Secretary/Business Administrator- Present  Christina Murphy, Treasurer -Present Matthew Ackiewicz, Principal -Present Thomas Ludwig, Assistant Principal -Present Courtney Alvarez, Director of Human Resources- Absent  AnneMarie Luccheshi, Bookkeeper -Absent Brian Caulford, Comptroller -Absent |
| V. | REVIEW OF AGENDA | | |
|  | A. | Questions | |
| VI. | OPEN TO PUBLIC | | |
|  |  | 1. | The public may ask questions pertaining to agenda items only. |
| VII. | ADJOURNMENT OF WORK SESSION | | |
|  | A. | Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to adjourn the work session at 5:33 PM. | |
|  | B. | ROLL CALL  Mr. Dave Parkhill – Yes  Ms. Ellen Booz- Yes  Ms. Joanne Carney- Yes  All were in favor and the motion carried | |
| VIII. | CALLED TO ORDER | | |
|  | A. | Regular meeting called to order by the Board President at \_5:34 PM. | |
|  | B. | ROLL CALL  Mr. Dave Parkhill – Yes  Ms. Ellen Booz- Yes  Ms. Joanne Carney- Yes  All were in favor and the motion carried | |
| IX. | RECOMMENDAION FOR THE BOARD OF TRUSTEES | | |
|  | A. | Motion by Ms. Ellen Booz and second by Mr. Dave Parkhill to approve item 1 under Recommendation to the Board of Trustees | |
|  |  | 1. | Recommend accepting the resignation of Rick Grablow from the Board of Trustees |
|  | B. | ROLL CALL  Mr. Dave Parkhill – Yes  Ms. Ellen Booz- Yes  Ms. Joanne Carney- Yes  All were in favor and the motion carried | |
| X. | EXECUTIVE SESSION None | | |
| XI. | OPEN TO PUBLIC No Public | | |
| XII. | APPROVE MINUTES | | |
|  | A. | Motion by Ms. Joanne Carney and second by Mr. Dave Parkhill to approve the Minutes of the Regular and Executive session meetings held on September 23, 2021. | |
|  | B. | ROLL CALL  Mr. Dave Parkhill – Yes  Ms. Ellen Booz- Yes  Ms. Joanne Carney- Yes  All were in favor and the motion carried | |
| XIII. | OLD BUSINESS None | | |
| XIV. | FINANCE | | |
|  | A. | Motion by Ms. Joanne Carney and second by Ms. Ellen Booz to approve items 1 through 12 under Finance. | |
|  |  | 1. | Recommend approval of line item transfers for the Month of September 2021. (Backup L-1) |
|  |  | 2. | Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of September. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is not certifying.(Backup materials L-2) |
|  |  | 3. | Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of September 2021. The Treasurer's Report and the Secretary's Reports are in agreement for the month of September 2021.(Backup materials L-3) |
|  |  | 4. | Recommend approval of the bills as attached in the amount of $438,648.41 (Back-up L-4) |
|  |  | 5. | Recommend approval of the following payrolls (Backup L-5):  September 15, 2021 - $101,967.54  September 30, 2021 - $94,505.99  October 15, 2021 - $92,868.88 |
|  |  | 6. | Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. |
|  |  | 7. | Recommend to approve the expense reclassification report for September 2021. (Back-up L-6) |
|  |  | 8. | Recommend to approve the FY 2022 Grant Salary Allocation. (Back-up L-7) |
|  |  | 9. | Recommend approving Inspired Instruction Professional Development Quote for $2200 for teacher training (Back-up L-8) |
|  |  | 10. | Recommend to approve the proposal with Electronic Security Solutions in the amount of $18,920.00 (Back-up L-19) |
|  |  | 11. | Recommend to approve the contract with Bowman and Company for the Cafeteria 125 Plan. (Back-up L-10) |
|  |  | 12. | Recommend to approve the agreement with Positive Behavior Supports Corps. (Back-up L-11) |
|  | B. | ROLL CALL  Mr. Dave Parkhill – Yes  Ms. Ellen Booz- Yes  Ms. Joanne Carney- Yes  All were in favor and the motion carried | |
| XV. | POLICY UPDATES | | |
|  | A. | Motion by Ms. Ellen Booz and second by Ms. Joanne Carney to approve items 1 and 2 under Policy Update | |
|  |  | 1. | First Reading of Policy Alert 225 (See Attachment) |
|  |  | 2. | Second Reading and adoption of Policy Alert 224 (See attached)  ROLL CALL  Mr. Dave Parkhill – Yes  Ms. Ellen Booz- Yes  Ms. Joanne Carney- Yes  All were in favor and the motion carried |
| XVI. | PERSONNEL | | |
|  | A. | Motion by Ms. Joanne Carney and second by Ms Ellen Booz to approve items 1 and 2 under Personnel. | |
|  |  | 1. | Recommend approval of the staff list and salaries for the 2021-2022 school year as attached. (Back-up PER-1) |
|  |  | 2. | Recommend approval of the personnel actions as listed in the attached. (Back-up PER-2) |
|  | B. | ROLL CALL  Mr. Dave Parkhill – Yes  Ms. Ellen Booz- Yes  Ms. Joanne Carney- Yes  All were in favor and the motion carried | |
| XVII. | FACILITIES none | | |
| XVIII. | SCHOOL OPERATIONS | | |
|  | A. | Motion by Ms. Joanne Carney and second by Mr. Dave Parkhill to accept the Principal's reports. | |
|  |  | 1. | Reports as presented by Mr. Matthew Ackiewicz (Back-up SO-1) |
|  |  | 2. | Recommend to approve the Emergency Virtual and Remote Instruction Plan (Back-up SO-2) |
|  | B. | ROLL CALL  Mr. Dave Parkhill – Yes  Ms. Ellen Booz- Yes  Ms. Joanne Carney- Yes  All were in favor and the motion carried | |
| XIX. | EXECUTIVE DIRECTOR'S REPORT | | |
|  | A. | Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to accept the Executive Director's reports. | |
|  |  | 1. | Report as presented by Mrs. Garcia.  Reported State testing went well  Ms. Garcia is conducting walk throughs  Will be conducting family survey about grant funds and how they should be spent |
|  | B. | ROLL CALL  Mr. Dave Parkhill – Yes  Ms. Ellen Booz- Yes  Ms. Joanne Carney- Yes  All were in favor and the motion carried | |
| XX. | ADJOURNMENT | | |
|  | A. | Motion by Ms. Ellen Booz and second by Ms. Joanne Carney to adjourn the meeting at 6:00 PM. | |
|  | B. | ALL IN FAVOR | |
|  | C. | Next Meeting is November 10, 2021  Respectfully submitted,  Dennis Zakroff  School Business Administrator/Board Secretary | |