



September 2, 2020

Dear MPCF Families,

In order to comply with CDC social distancing guidelines we will have a few changes to our arrival and dismissal procedures. Please remember that all students, staff, and visitors are required to wear a mask upon entering the building. The entrances and exits for cars and buses will remain the same with a few changes to the process. Below we have listed the expectations for car and bus riders.

### **Car Riders/Walkers:**

#### Arrival

- Before arriving at school please complete the student health survey.  
<https://forms.gle/YQW2q7KKRp5znJsF7> ← Click Link for Survey
- When arriving on campus please follow the traffic pattern that is marked in pink on the attached map.
- Cars will pull up to the school entrance (left side of the orange cones) and a staff member will greet the student(s) and ask health questions/temperature checks.
- Guardians must remain in the car so that we can keep the process moving.
- Families will not be able to park and walk students to the school entrance due to safety guidelines.

#### Dismissal

- During dismissal parents will follow the same traffic pattern and remain in the vehicle.
- Laminated signs with a number will be provided the first day of school so that staff members can see who you are picking up.
- During dismissal please line up one vehicle behind another in order to keep the traffic flow moving. (Pink dashes on the map are marked as an example).
- Staff members will look for your number sign in order to call your child/children for dismissal.

### **Bus Riders**

#### Arrival

- Buses will follow the traffic pattern listed in yellow.
- Families must complete the student health survey before sending your student(s) on the bus.  
<https://forms.gle/YQW2q7KKRp5znJsF7> ← Click Link for Survey
- Students must wear a mask to enter the bus and the mask must stay on while riding the bus.
- Upon arrival, students will be screened and temperatures will be taken before entering the building.

#### Dismissal

- Students will be dismissed by grade level to their assigned bus.
  - Calling by grade level will limit the number of students in the hallway.
- Students must keep their mask on for the duration of the ride.

Thank you,

Mr. Matthew Ackiewicz  
Principal



# Millville Public Charter School

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