**Millville Public Charter School  
Regular Board Meeting  
September 23, 2021  
Convenes at 5:30 p.m. in the Conference Room at 1101 Wheaton Ave, Millville NJ 08332**

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| I. | CALLED TO ORDER | | |
|  | A. | Call to Order by the Board President 5:30 PM | |
| II. | STATEMENT FOR THE BOARD OF TRUSTEES MEETING | | |
|  | A. | Public Notice of this Meeting was advertised in the South Jersey Times on and The Reminder on June 17, 2021. Reschedule notice was advertised on Monday, September 20, 2021. | |
|  | PLEDGE OF ALLEGIANCE | | |
|  | A. | Led by \_\_Mr. Garcia\_\_\_\_ | |
| IV. | ROLL CALL | | |
|  | A. | Dave Parkhill, President- Present Jaclyn Haas-Benner, Vice President -Present Ellen Booz, Trustee -Present Rick Grablow, Trustee -Absent Joanne Carney, Trustee- Present | |
|  | B. | Also Present: | |
|  |  | 1. | Kim Garcia, CEO -Present CCCSN Executive Director- Present  CCCSN Deputy Director -Present Dennis Zakroff, Board Secretary/Business Administrator - Present  Christina Murphy, Treasurer - Present Matthew Ackiewicz, Principal - Present Thomas Ludwig, Assistant Principal -Present Courtney Alvarez, Director of Human Resources- Absent AnneMarie Luccheshi, Bookkeeper - Absent Brian Caulford, Comptroller -Absent |
| V. | REVIEW OF AGENDA | | |
|  | A. | Questions | |
| VI. | OPEN TO PUBLIC | | |
|  |  | 1. | The public may ask questions pertaining to agenda items only. |
| VII. | ADJOURNMENT OF WORK SESSION | | |
|  | A. | Motion by Ms. Haas-Benner and second by Mr. Parkhill to adjourn the work session at \_5:32 PM. | |
|  | B. | ALL IN FAVOR  Mr. Parkhill – Yes  Ms. Haas-Benner- Yes  Ms. Booz -Yes  Ms. Carney – Yes  All were in favor the motion carried | |
| VIII. | CALLED TO ORDER | | |
|  | A. | Regular meeting called to order by the Board President at \_5:33\_ PM. | |
|  | B. | ROLL CALL  Mr. Parkhill – Yes  Ms. Haas-Benner- Yes  Ms. Booz -Yes  Ms. Carney – Yes  All were in favor the motion carried | |
| IX. | EXECUTIVE SESSION | | |
| X. | OPEN TO PUBLIC | | |
| XI. | APPROVE MINUTES | | |
|  | A. | Motion by Ms. Haas-Benner and second by Mr. Parkhill to approve the Minutes of the Regular and Executive session meetings held on August 11, 2021. | |
|  | B. | ROLL CALL  Mr. Parkhill – Yes  Ms. Haas-Benner- Yes  Ms. Booz -Yes  Ms. Carney – Yes  All were in favor the motion carried | |
| XII. | OLD BUSINESS | | |
| XIII. | FINANCE | | |
|  | A. | Motion by Mr. Parkhill and second by Ms. Haas-Benner to approve items 1 through 17  under Finance. | |
|  |  | 1. | Recommend approval of line item transfers for the Month of August 2021. (Backup L-1) |
|  |  | 2. | Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is not certifying.(Backup materials L-2) |
|  |  | 3. | Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 2021. The Treasurer's Report and the Secretary's Reports are in agreement for the month of August 2021.(Backup materials L-3) |
|  |  | 4. | Recommend approval of the bills as attached in the amount of $174,533.65 (Back-up L-4) |
|  |  | 5. | Recommend approval of the following payrolls (Backup L-5):  August 15, 2021 - $24,592.03  August 31, 2021 - $26,171.98 |
|  |  | 6. | Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. |
|  |  | 7. | Recommend to approve the expense reclassification report for August 2021. (Back-up L-6) |
|  |  | 8. | Recommend approval for the agreement with FP Mailing Solutions in the amount of $32.95 a month for 39 months. (Back-up L-7) |
|  |  | 9. | Recommend approval for the by Clarence Gunter Ministries’ application to use the school facilities. (Back-up L-8) |
|  |  | 10. | Recommend approval for the agreement with CTM Environmental for Soil Investigation in the amount of $8,540 (Back-up L-9) |
|  |  | 11. | Recommend to approve the Board of Education Agreement with Ocean First Bank (Back-up L-10) |
|  |  | 12. | Recommend approval of the Corporate Resolution for Use o Facsimile Signature (Back-up L-11) |
|  |  | 13. | Recommend approval of the SmartSchoolK12 Proposal (Back-up L-12) |
|  |  | 14. | Recommend approval of the agreement with Language Learning Network in the amount of $49,590 (Millville: $35,190 and Bridgeton: $14,400) (Back-up L-13) |
|  |  | 15.  16.  17. | To approve the following individuals be charged to the following grants:  Title I salaries: Leah Tryon, Christina Laneader, Maria Correa  IDEA: Rob Harris  ARP ESSER: Amanda Giorno, Casey Rehmann  Recommend approval of the School Security Application Grant to be incompliance with Alyssa’s law requirements  Recommend approval of the Lead in Water Results and MPCS lead in water letter (L-14) |
|  | B. | ROLL CALL  Mr. Parkhill – Yes  Ms. Haas-Benner- Yes  Ms. Booz -Yes  Ms. Carney – Yes  All were in favor the motion carried | |
| XIV. | POLICY UPDATES | | |
|  | A | Motion by Ms. Haas-Benner and second by Ms. Booz to approve items 1 under Policy Update | |
|  | B. | 1. | First Reading of Policy Alert 224 (See Attachment  Roll CALL  Mr. Parkhill – Yes  Ms. Haas-Benner- Yes  Ms. Booz -Yes  Ms. Carney – Yes  All were in favor the motion carried |
| XV. | PERSONNEL | | |
|  | A. | Motion by Ms. Haas-Benner and second by Ms. Booz to approve items 1 and 2 under Personnel. | |
|  |  | 1. | Recommend approval of the staff list and salaries for the 2021-2022 school year as attached. (Back-up PER-1) |
|  |  | 2. | Recommend approval of the personnel actions as listed in the attached. (Back-up PER-2) |
|  | B. | ROLL CALL  Mr. Parkhill – Yes  Ms. Haas-Benner- Yes  Ms. Booz -Yes  Ms. Carney – Yes  All were in favor the motion carried | |
| XVI. | FACILITIES | | |
| XVII. | SCHOOL OPERATIONS | | |
|  | A. | Motion by Mr. Parkhill and second by Ms. Booz to accept the Principal's reports. | |
|  |  | 1. | Reports as presented by Mr. Matthew Ackiewicz (Back-up SO-1) |
|  | B. | ROLL CALL  Mr. Parkhill – Yes  Ms. Haas-Benner- Yes  Ms. Booz -Yes  Ms. Carney – Yes  All were in favor the motion carried | |
| XVIII. | EXECUTIVE DIRECTOR'S REPORT | | |
|  | A. | Motion by Mr. Parkhill and second by Ms. Booz to accept the Executive Director's reports. | |
|  |  | 1. | Report as presented by Mrs. Garcia.  Federal grant extension for this year for CCCSN  Business office close out for the year  Technology distributed to all students and state assessment prep  Governor’s mandate for vaccination/testing- grant for testing  Alyssa’s law Grant to be submitted soon  Prosecutor’s office MOU |
|  | B. | ROLL CALL  Mr. Parkhill – Yes  Ms. Haas-Benner- Yes  Ms. Booz -Yes  Ms. Carney – Yes  All were in favor the motion carried | |
| XIX. | ADJOURNMENT | | |
|  | A. | Motion by Ms. Haas-Benner and second by Ms. Carney to adjourn the meeting at \_6:09\_ PM. | |
|  | B. | ALL IN FAVOR | |
|  | C. | Next Meeting is October 13, 2021 | |

Respectfully submitted,

Dennis Zakroff

School Business Administrator/Board Secretary