

**Millville Public Charter School
Emergency Board Meeting
February 26, 2026**

Convenes at 5:15 p.m. in the conference room at 1101 Wheaton Ave. Millville, NJ 08332

- I. CALLED TO ORDER
 - A. Call to Order by the Board President 5:18 PM

- II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING
 - A. Public Notice of this Meeting was advertised on website on February 23, 2026

- III. PLEDGE OF ALLEGIANCE
 - A. Led by Mr. Dennis Zakroff

- IV. ROLL CALL
 - A. Clarence Gunter, President- Present
Ellen Booz, Vice President- Present
Lakeysha Williams, Trustee- Present
Jasmine Vargas, Trustee- Present
Jeanie Parkhill, Trustee -Present
 - B. Also Present:
 - 1. Matthew Ackiewicz, Superintendent
Dennis Zakroff, Board Secretary/Business Administrator
Jennifer Hagan, HR Coordinator
Dr. Thomas Santone, Elementary Principal
Shina Howerton, Middle School Principal

- V. REVIEW OF AGENDA
 - A. Questions – No Questions

- VI. OPEN TO PUBLIC
 - 1. The public may ask questions pertaining to agenda items only- No public

- VII. PERSONNEL
 - A. Motion by Mr. Clarence Gunter and second by Ms. Ellen Booz to approve items 1 under Personnel.
 - 1. **RESOLUTION AUTHORIZING THE SEPARATION AGREEMENT AND GENERAL RELEASE**

WHEREAS, the Board is currently party to an individual employment agreement with a certain administrator; and

WHEREAS, the Board and the employee have mutually determined that it is in their respective best interests to enter into a Separation Agreement and General Release to facilitate a voluntary and amicable conclusion to the employment relationship; and

WHEREAS, the terms and conditions of said Separation Agreement and Release provide for the separation of employment, effective March 27, 2026, and include a payment in lieu of the thirty (30) day notice period as set forth in the individual employment agreement; and

WHEREAS, the Board Attorney has reviewed the Separation Agreement and General Release and recommends its approval by the Board;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees hereby approves the Separation Agreement and General Release between the Board and the employee dated February 26, 2026, the terms of which are incorporated herein by reference.

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is hereby authorized to process payment to the employee in the amount of thirty (30) days' salary, less all applicable taxes and withholdings, in full satisfaction of the notice provision of the employment contract and the terms of the Separation Agreement.

B. ROLL CALL
Clarence Gunter- Yes
Ellen Booz -Yes
Lakeysha Williams- Yes
Jasmine Vargas- Yes
Jeanie Parkhill- Yes

All were in favor and the motion carried.

VIII A. Executive Session

Motion by Mr. Clarence Gunter and second by Ms. Jasmine Vargas to enter Executive Session at 5:20 PM concerning Personnel Matters.

ROLL CALL
Clarence Gunter- Yes
Ellen Booz -Yes
Lakeysha Williams- Yes
Jasmine Vargas- Yes
Jeanie Parkhill- Yes

All were in favor and the motion carried.

Motion by Ms. Lakeysha Williams and second by Ms. Ellen Booz to return to regular session at 5:31PM.

ROLL CALL
Clarence Gunter- Yes
Ellen Booz -Yes
Lakeysha Williams- Yes
Jasmine Vargas- Yes
Jeanie Parkhill- Yes

All were in favor and the motion carried.

- IX A. Motion by Ms. Jeanie Parkhill and second by Ms. Ellen Booz to approve the stipend for administrator from Executive Session.

ROLL CALL

Clarence Gunter- Yes

Ellen Booz -Yes

Lakeysha Williams- Yes

Jasmine Vargas- Yes

Jeanie Parkhill- Yes

All were in favor and the motion carried.

X. ADJOURNMENT

- A. Motion by Mr. Clarence Gunter second by Ms. Ellen Booz to adjourn the meeting at 5:32PM.

B. ROLL CALL

Clarence Gunter- Yes

Ellen Booz -Yes

Lakeysha Williams- Yes

Jasmine Vargas- Yes

Jeanie Parkhill- Yes

All were in favor and the motion carried.

- C. Next Meeting is on March 23,2026.

Respectfully submitted,

Dennis Zakroff

School Business Administrator/Board Secretary