**Millville Public Charter School
Regular Board Meeting
May 11, 2022**

**Convenes at 5:30 p.m. in the Conference Room at 1101 Wheaton Ave, Millville NJ 08332**

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| I. | CALLED TO ORDER |
|   | A. | Call to Order by the Board President 5:35 PM |
| II. | STATEMENT FOR THE BOARD OF TRUSTEES MEETING |
|   | A. | Public Notice of this Meeting was advertised in the South Jersey Times on and The Reminder on June 17,2021. |
| III. | PLEDGE OF ALLEGIANCE |
|   | A. | Led by Mr. Dave Parkhill |
| IV. | ROLL CALL |
|   | A. | Dave Parkhill, President -PresentEllen Booz, Trustee -PresentJoanne Carney, Trustee -AbsentElizabeth Anekwe, Trustee - Present |
|   | B. | Also Present: |
|   |   | 1. | Kim Garcia, CEO -PresentCCCSN Executive Director -PresentCCCSN Deputy Director -PresentDennis Zakroff, Board Secretary/Business Administrator - PresentChristina Murphy, Treasurer -PresentMatthew Ackiewicz, Principal - PresentThomas Ludwig, Assistant Principal -PresentBrian Caulford, Comptroller - Absent |
| V. | REVIEW OF AGENDA |
|   | A. | Questions |
| VI. | OPEN TO PUBLIC |
|   |   | 1. | The public may ask questions pertaining to agenda items only. |
| VII. | ADJOURNMENT OF WORK SESSION |
|   | A. | Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to adjourn the work session at 5:37 PM. |
|   | B. | ROLL CALLDave Parkhill -YesEllen Booz – YesElizabeth Anekwe – YesAll are in favor and the motion carried |
| VIII. | CALLED TO ORDER |
|   | A. | Regular meeting called to order by the Board President at 5:37 PM. |
|   | B. | ROLL CALLDave Parkhill -YesEllen Booz – YesElizabeth Anekwe – YesAll are in favor and the motion carried |
| IX. | RECOMMENDATION TO THE BOARD OF TRUSTEES |
|   | A. | Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to approve item 1 under Recommendation to the Board of Trustees. |
|   |   |  | 1. Recommend approval of the following dates for the Board of Trustees meeting for 2022-2023. All meetings will begin at 5:30 PM in the MPCS Board Room.

July 13August 10September 14October 12November 9December 14January 11February 8March 8April 19May 10June 14 |
|   | B. | ROLL CALLDave Parkhill -YesEllen Booz – YesElizabeth Anekwe – YesAll are in favor and the motion carried |
| X. | EXECUTIVE SESSION1. Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to enter Executive session at 5:40 PM concerning Personal Matters- Staff renewals for FY 2022-2023 (Back-up E-1)
2. ROLL CALL

Dave Parkhill – YesEllen Booz - YesElizabeth Anekwe – YesAll are in favor and the motion carried1. Motion by Ms. Ellen Booz and second by Mr. Dave Parkhill to return to Regular session at 5;42PM.
2. ROLL CALL

Dave Parkhill – YesEllen Booz - YesElizabeth Anekwe – YesAll are in favor and the motion carried |
| XI. | OPEN TO PUBLIC |
| XII. | APPROVE MINUTES |
|   | A. | Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to approve the Minutes of the Regular session meetings held on April 13, 2022. |
|   | B. | ROLL CALLDave Parkhill -YesEllen Booz – YesElizabeth Anekwe – YesAll are in favor and the motion carried |
| XIII. | OLD BUSINESS |
| XIV. | FINANCE |
|   | A. | Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to approve items 1 through 26 under Finance. |
|   |   | 1. | Recommend approval of line item transfers for the Month of April 2022. (Backup L-1) |
|   |   | 2. | Recommend the approval of the Board Secretary's Reports in April. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup materials L-2) |
|   |   | 3. | Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of April 2022. The Treasurer's Report and the Secretary's Reports are in agreement for the month of April 2022. (Backup materials L-3) |
|   |   | 4. | Recommend approval of the bills as attached in the amount of $336,707.09 (Back-up L-4) |
|   |   | 5. | Recommend approval of the following payrolls (Backup L-5): April 15, 2022 - $ 92,239.33April 30, 2022 - $83,065.09 |
|   |   | 6. | Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. |
|   |   | 7. | Recommend to approve the expense reclassification report for April 2022. (Back-up L-6) |
|   |   | 8. | Recommend to approve the proposal with Empire Today to replace the floor in the upstairs auditorium $ 13,922.04 through a grant (Back-up L-7) |
|   |   | 9. | Recommend to approve the quote with CDK for the annual License Fee in the amount of $4,690. (Backup -L-8) |
|   |   | 10. | Recommend to approve for the Memorandum from the New Jersey Public Charter Schools Association, in reference to updated Membership dues for the 2022-2023 school year. (Informational purposes only). (Back-up L-9). |
|   |   | 11. | Recommend to approve the service agreement with Viking Pest Control in the amount of $95.00 (monthly). (Back-up L-10) |
|   |   | 12. | Recommend to approve the processing fee with CASA for July 1, 2022- June 30, 2023. (Back-up L-11) |
|   |   | 13. | Recommend to approve the contract with Salem County Special Services for 2022-2023 School Year. (Back-up L-12)  |
|  |  | 14.  | Recommend to approve the agreement with Professional Medical Staffing, LLC. (Back-up L-13). |
|  |  | 15.  | To award Bowman and Company audit contract for FY2022 thru a non-fair and open process and to acknowledge receipt and review of our unmodified external peer review report which is included as Appendix 1 of the enclosed contract. Attached is the engagement letter and contract. (Back-up L-14).  |
|  |  | 16.  | Recommend to approve the Board Resolution to appoint School Business Administrator, Dennis Zakroff, as the School Alliance Insurance Fund Commissioner. (Back-up L-15). |
|  |  | 17.  | Recommend to approve the Southern Coastal Indemnity and Trust Agreement. (Back-up L-16). |
|  |  | 18.  | Recommend to approve the Southern Coastal Resolution to Renew. (Back-up L-17) |
|  |  | 19.  | Recommend to approve the Southern Coastal and VSP contract rates for 2022-2024 School Year. (Back-up L-18). |
|  |  | 20. | Recommend to approve the proposal with Positive Behavior Support for the 2022-2023 School Year. (Back-up L-19). |
|  |  | 21.  | Recommend to approve the quote from Marzano Evaluation Center as the evaluation tool for Teachers and Administrator of the 2022-2023 School Year. (Back-up L-20). |
|  |  | 22.  | Recommend to approve the quote from Committee for Children for Second Step Grades K-8 Single Site Pricing 1 -Year License $ 2,329.00 for 2022-2023 School Year. (Back-up L-21). |
|  |  | 23.  | Recommend to approve the contract with Brookfield Schools to provide Homebound instruction at a rate if $25/hour for student. (Back-up L-22). |
|  |  | 24.  | Recommend the approval the agreement with the Cumberland Cape Atlantic YMCA for the 2022-2023 School Year. (Back-up L-23). |
|  |  | 25.  |  Recommend to approve to renew Millville Public Charter School’s agreements to consolidate the school nutrition programs and act as the managing entity for food services for Vineland Public Charter School and Bridgeton Public Charter School in 2022-2023. |
|  |  | 26.  |  Recommend to approve MR. Matthew Ackiewicz as the Affirmative Action Officer and Dennis Zakroff as the Alternate Contact Person for the Comprehensive Equity Plan. |
|   | B. | ROLL CALLDave Parkhill -YesEllen Booz – YesElizabeth Anekwe – YesAll are in favor and the motion carried |
| XV. | POLICY UPDATES1. Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to approve item 1 under Policy

First Reading of Policy Alert #227. (See Attached)1648.15 Recordkeeping for Healthcare Settings in School Buildings Covid-192415.04 Title I District Wide Parent and Family Engagement2415.50 Title I School Parent and Family Engagement2417 Student Intervention and Referral Services3161 Examination for Cause4161 Examination for Cause5512 Harassment, Intimidation, and bullying7410 Maintenance and Repair8420 Emergency and Crisis Situations9320 Cooperation with Law Enforcement Agencies1. ROLL CALL
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|  |  Dave Parkhill -Yes Ellen Booz -Yes Elizabeth Anekwe – Yes All are in favor and the motion carried |
| XVI. | PERSONNEL |
|   | A. | Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to approve items 1 and 3 under Personnel. |
|   |   | 1. | Recommend approval of the staff list and salaries for the 2021-2022 school year as attached. (Back-up PER-1) |
|  |  | 2.  | Recommend approval of the staff list for the 2022-2023 school year. (Back-up E-1) |
|   |   | 3. | Recommend approval of the personnel actions as listed in the attached. (Back-up PER-2) |
|   | B. | ROLL CALLDave Parkhill -YesEllen Booz – YesElizabeth Anekwe – YesAll are in favor and the motion carried |
| XVII. | FACILITIES |
| XVIII. | SCHOOL OPERATIONS  |
|   | A. | Motion by Mr. Dave Parkhill and second by Ms. Elizabeth Anekwe to accept the Principal's reports. |
|   |   | 1. | Reports as presented by Mr. Matthew Ackiewicz (Back-up SO-1) |
|  |  | 2.  | Recommend to approve the proposed field trips (Back-up SO-2) |
|   | B. | ROLL CALLDave Parkhill -YesEllen Booz – YesElizabeth Anekwe – YesAll are in favor and the motion carried |
| XIX. | EXECUTIVE DIRECTOR'S REPORT |
|   | A. | Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to accept the Executive Director's reports. |
|   |   | 1. | Report as presented by Mrs. Garcia.Summer Program July 6th to August 4th School mapping to be completedLooking to order more panic buttonsStaff to be trained on Paul’s Law |
|   |   | 2. | Reporting on the School demographics (Back-up E-1)  |
|   | B. | ROLL CALLDave Parkhill -YesEllen Booz – YesElizabeth Anekwe – YesAll are in favor and the motion carried |
| XX. | ADJOURNMENT |
|   | A. | Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to adjourn the meeting at 6:17 PM. |
|   | B. | ROLL CALLDave Parkhill -YesEllen Booz – YesElizabeth Anekwe – YesAll are in favor and the motion carried |
|   | C. | Next Meeting is June 8, 2022 |

Respectfully submitted

 Dennis Zakroff

 Board Secretary/ Business Administrator