**Millville Public Charter School  
Regular Board Meeting  
May 11, 2022**

**Convenes at 5:30 p.m. in the Conference Room at 1101 Wheaton Ave, Millville NJ 08332**

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| I. | CALLED TO ORDER | | |
|  | A. | Call to Order by the Board President 5:35 PM | |
| II. | STATEMENT FOR THE BOARD OF TRUSTEES MEETING | | |
|  | A. | Public Notice of this Meeting was advertised in the South Jersey Times on and The Reminder on June 17,2021. | |
| III. | PLEDGE OF ALLEGIANCE | | |
|  | A. | Led by Mr. Dave Parkhill | |
| IV. | ROLL CALL | | |
|  | A. | Dave Parkhill, President -Present Ellen Booz, Trustee -Present Joanne Carney, Trustee -Absent Elizabeth Anekwe, Trustee - Present | |
|  | B. | Also Present: | |
|  |  | 1. | Kim Garcia, CEO -Present CCCSN Executive Director -Present CCCSN Deputy Director -Present Dennis Zakroff, Board Secretary/Business Administrator - Present Christina Murphy, Treasurer -Present Matthew Ackiewicz, Principal - Present Thomas Ludwig, Assistant Principal -Present Brian Caulford, Comptroller - Absent |
| V. | REVIEW OF AGENDA | | |
|  | A. | Questions | |
| VI. | OPEN TO PUBLIC | | |
|  |  | 1. | The public may ask questions pertaining to agenda items only. |
| VII. | ADJOURNMENT OF WORK SESSION | | |
|  | A. | Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to adjourn the work session at 5:37 PM. | |
|  | B. | ROLL CALL  Dave Parkhill -Yes  Ellen Booz – Yes  Elizabeth Anekwe – Yes  All are in favor and the motion carried | |
| VIII. | CALLED TO ORDER | | |
|  | A. | Regular meeting called to order by the Board President at 5:37 PM. | |
|  | B. | ROLL CALL  Dave Parkhill -Yes  Ellen Booz – Yes  Elizabeth Anekwe – Yes  All are in favor and the motion carried | |
| IX. | RECOMMENDATION TO THE BOARD OF TRUSTEES | | |
|  | A. | Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to approve item 1 under Recommendation to the Board of Trustees. | |
|  |  |  | 1. Recommend approval of the following dates for the Board of Trustees meeting for 2022-2023. All meetings will begin at 5:30 PM in the MPCS Board Room.   July 13  August 10  September 14  October 12  November 9  December 14  January 11  February 8  March 8  April 19  May 10  June 14 |
|  | B. | ROLL CALL  Dave Parkhill -Yes  Ellen Booz – Yes  Elizabeth Anekwe – Yes  All are in favor and the motion carried | |
| X. | EXECUTIVE SESSION   1. Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to enter Executive session at 5:40 PM concerning Personal Matters- Staff renewals for FY 2022-2023 (Back-up E-1) 2. ROLL CALL   Dave Parkhill – Yes  Ellen Booz - Yes  Elizabeth Anekwe – Yes  All are in favor and the motion carried   1. Motion by Ms. Ellen Booz and second by Mr. Dave Parkhill to return to Regular session at 5;42PM. 2. ROLL CALL   Dave Parkhill – Yes  Ellen Booz - Yes  Elizabeth Anekwe – Yes  All are in favor and the motion carried | | |
| XI. | OPEN TO PUBLIC | | |
| XII. | APPROVE MINUTES | | |
|  | A. | Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to approve the Minutes of the Regular session meetings held on April 13, 2022. | |
|  | B. | ROLL CALL  Dave Parkhill -Yes  Ellen Booz – Yes  Elizabeth Anekwe – Yes  All are in favor and the motion carried | |
| XIII. | OLD BUSINESS | | |
| XIV. | FINANCE | | |
|  | A. | Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to approve items 1 through 26 under Finance. | |
|  |  | 1. | Recommend approval of line item transfers for the Month of April 2022. (Backup L-1) |
|  |  | 2. | Recommend the approval of the Board Secretary's Reports in April. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup materials L-2) |
|  |  | 3. | Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of April 2022. The Treasurer's Report and the Secretary's Reports are in agreement for the month of April 2022. (Backup materials L-3) |
|  |  | 4. | Recommend approval of the bills as attached in the amount of $336,707.09 (Back-up L-4) |
|  |  | 5. | Recommend approval of the following payrolls (Backup L-5):  April 15, 2022 - $ 92,239.33  April 30, 2022 - $83,065.09 |
|  |  | 6. | Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. |
|  |  | 7. | Recommend to approve the expense reclassification report for April 2022. (Back-up L-6) |
|  |  | 8. | Recommend to approve the proposal with Empire Today to replace the floor in the upstairs auditorium $ 13,922.04 through a grant (Back-up L-7) |
|  |  | 9. | Recommend to approve the quote with CDK for the annual License Fee in the amount of $4,690. (Backup -L-8) |
|  |  | 10. | Recommend to approve for the Memorandum from the New Jersey Public Charter Schools Association, in reference to updated Membership dues for the 2022-2023 school year. (Informational purposes only). (Back-up L-9). |
|  |  | 11. | Recommend to approve the service agreement with Viking Pest Control in the amount of $95.00 (monthly). (Back-up L-10) |
|  |  | 12. | Recommend to approve the processing fee with CASA for July 1, 2022- June 30, 2023. (Back-up L-11) |
|  |  | 13. | Recommend to approve the contract with Salem County Special Services for 2022-2023 School Year. (Back-up L-12) |
|  |  | 14. | Recommend to approve the agreement with Professional Medical Staffing, LLC. (Back-up L-13). |
|  |  | 15. | To award Bowman and Company audit contract for FY2022 thru a non-fair and open process and to acknowledge receipt and review of our unmodified external peer review report which is included as Appendix 1 of the enclosed contract. Attached is the engagement letter and contract. (Back-up L-14). |
|  |  | 16. | Recommend to approve the Board Resolution to appoint School Business Administrator, Dennis Zakroff, as the School Alliance Insurance Fund Commissioner. (Back-up L-15). |
|  |  | 17. | Recommend to approve the Southern Coastal Indemnity and Trust Agreement. (Back-up L-16). |
|  |  | 18. | Recommend to approve the Southern Coastal Resolution to Renew. (Back-up L-17) |
|  |  | 19. | Recommend to approve the Southern Coastal and VSP contract rates for 2022-2024 School Year. (Back-up L-18). |
|  |  | 20. | Recommend to approve the proposal with Positive Behavior Support for the 2022-2023 School Year. (Back-up L-19). |
|  |  | 21. | Recommend to approve the quote from Marzano Evaluation Center as the evaluation tool for Teachers and Administrator of the 2022-2023 School Year. (Back-up L-20). |
|  |  | 22. | Recommend to approve the quote from Committee for Children for Second Step Grades K-8 Single Site Pricing 1 -Year License $ 2,329.00 for 2022-2023 School Year. (Back-up L-21). |
|  |  | 23. | Recommend to approve the contract with Brookfield Schools to provide Homebound instruction at a rate if $25/hour for student. (Back-up L-22). |
|  |  | 24. | Recommend the approval the agreement with the Cumberland Cape Atlantic YMCA for the 2022-2023 School Year. (Back-up L-23). |
|  |  | 25. | Recommend to approve to renew Millville Public Charter School’s agreements to consolidate the school nutrition programs and act as the managing entity for food services for Vineland Public Charter School and Bridgeton Public Charter School in 2022-2023. |
|  |  | 26. | Recommend to approve MR. Matthew Ackiewicz as the Affirmative Action Officer and Dennis Zakroff as the Alternate Contact Person for the Comprehensive Equity Plan. |
|  | B. | ROLL CALL  Dave Parkhill -Yes  Ellen Booz – Yes  Elizabeth Anekwe – Yes  All are in favor and the motion carried | |
| XV. | POLICY UPDATES   1. Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to approve item 1 under Policy   First Reading of Policy Alert #227. (See Attached)  1648.15 Recordkeeping for Healthcare Settings in School Buildings Covid-19  2415.04 Title I District Wide Parent and Family Engagement  2415.50 Title I School Parent and Family Engagement  2417 Student Intervention and Referral Services  3161 Examination for Cause  4161 Examination for Cause  5512 Harassment, Intimidation, and bullying  7410 Maintenance and Repair  8420 Emergency and Crisis Situations  9320 Cooperation with Law Enforcement Agencies   1. ROLL CALL | | |
|  | Dave Parkhill -Yes  Ellen Booz -Yes  Elizabeth Anekwe – Yes  All are in favor and the motion carried | | |
| XVI. | PERSONNEL | | |
|  | A. | Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to approve items 1 and 3 under Personnel. | |
|  |  | 1. | Recommend approval of the staff list and salaries for the 2021-2022 school year as attached. (Back-up PER-1) |
|  |  | 2. | Recommend approval of the staff list for the 2022-2023 school year. (Back-up E-1) |
|  |  | 3. | Recommend approval of the personnel actions as listed in the attached. (Back-up PER-2) |
|  | B. | ROLL CALL  Dave Parkhill -Yes  Ellen Booz – Yes  Elizabeth Anekwe – Yes  All are in favor and the motion carried | |
| XVII. | FACILITIES | | |
| XVIII. | SCHOOL OPERATIONS | | |
|  | A. | Motion by Mr. Dave Parkhill and second by Ms. Elizabeth Anekwe to accept the Principal's reports. | |
|  |  | 1. | Reports as presented by Mr. Matthew Ackiewicz (Back-up SO-1) |
|  |  | 2. | Recommend to approve the proposed field trips (Back-up SO-2) |
|  | B. | ROLL CALL  Dave Parkhill -Yes  Ellen Booz – Yes  Elizabeth Anekwe – Yes  All are in favor and the motion carried | |
| XIX. | EXECUTIVE DIRECTOR'S REPORT | | |
|  | A. | Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to accept the Executive Director's reports. | |
|  |  | 1. | Report as presented by Mrs. Garcia.  Summer Program July 6th to August 4th  School mapping to be completed  Looking to order more panic buttons  Staff to be trained on Paul’s Law |
|  |  | 2. | Reporting on the School demographics (Back-up E-1) |
|  | B. | ROLL CALL  Dave Parkhill -Yes  Ellen Booz – Yes  Elizabeth Anekwe – Yes  All are in favor and the motion carried | |
| XX. | ADJOURNMENT | | |
|  | A. | Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to adjourn the meeting at 6:17 PM. | |
|  | B. | ROLL CALL  Dave Parkhill -Yes  Ellen Booz – Yes  Elizabeth Anekwe – Yes  All are in favor and the motion carried | |
|  | C. | Next Meeting is June 8, 2022 | |

Respectfully submitted

Dennis Zakroff

Board Secretary/ Business Administrator