**Millville Public Charter School  
Regular Board Meeting  
April 13, 2022**

**Convenes at 5:30 p.m. in the Conference Room at 1101 Wheaton Ave, Millville NJ 08332**

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| I. | CALLED TO ORDER | | |
|  | A. | Call to Order by the Board President 5:38 PM | |
| II. | STATEMENT FOR THE BOARD OF TRUSTEES MEETING | | |
|  | A. | Public Notice of this Meeting was advertised in the South Jersey Times on and The Reminder on June 17,2021. | |
| III. | PLEDGE OF ALLEGIANCE | | |
|  | A. | Led by \_Mr. Dennis Zakroff\_\_\_\_\_ | |
| IV. | ROLL CALL | | |
|  | A. | Dave Parkhill, President -Present Jaclyn Haas-Benner, Vice President -Absent Ellen Booz, Trustee -Present Joanne Carney, Trustee -Present Elizabeth Anekwe, Trustee -Absent | |
|  | B. | Also Present: | |
|  |  | 1. | Kim Garcia, CEO -Present CCCSN Executive Director -Present CCCSN Deputy Director -Present Dennis Zakroff, Board Secretary/Business Administrator -Present Christina Murphy, Treasurer -Present Matthew Ackiewicz, Principal -Present Thomas Ludwig, Assistant Principal -Present Brian Caulford, Comptroller -Absent |
| V. | REVIEW OF AGENDA | | |
|  | A. | Questions -None | |
| VI. | OPEN TO PUBLIC | | |
|  |  | 1. | The public may ask questions pertaining to agenda items only. |
| VII. | ADJOURNMENT OF WORK SESSION | | |
|  | A. | Motion by Mr. Dave Parkhill and second by Ms. Joann Carney to adjourn the work session at 5:41 PM. | |
|  | B. | ROLL CALL  Mr. Dave Parkhill -Yes  Ms. Ellen Booz – Yes  Ms. Joanne Carney -Yes  All were in favor and the motion was carried | |
| VIII. | CALLED TO ORDER | | |
|  | A. | Regular meeting called to order by the Board President at 5:41 PM. | |
|  | B. | ROLL CALL  Mr. Dave Parkhill -Yes  Ms. Ellen Booz – Yes  Ms. Joanne Carney -Yes  All were in favor and the motion was carried | |
| IX. | RECOMMENDATION TO THE BOARD OF TRUSTEES | | |
|  | A. | Motion by Ms. Joanne Carney and second by Mr. Dave Parkhill to approve item 1 under Recommendation to the Board of Trustees. | |
|  |  | 1. | Recommend with regret accepting the resignation of Jaclyn Haas-Benner. |
|  | B. | ROLL CALL  Mr. Dave Parkhill -Yes  Ms. Ellen Booz – Yes  Ms. Joanne Carney -Yes  All were in favor and the motion was carried | |
| X. | EXECUTIVE SESSION | | |
| XI. | OPEN TO PUBLIC No public present | | |
| XII. | APPROVE MINUTES | | |
|  | A. | Motion by MS. Ellen Booz and second by Ms. Joanne Carney to approve the Minutes of the Regular and Executive session meetings held on March 23, 2022. | |
|  | B. | ROLL CALL  Mr. Dave Parkhill -Yes  Ms. Ellen Booz – Yes  Ms. Joanne Carney -Yes  All were in favor and the motion was carried | |
| XIII. | OLD BUSINESS | | |
| XIV. | FINANCE | | |
|  | A. | Motion by Mr. Dave Parkhill and second by to approve items 1 through 13 under Finance. | |
|  |  | 1. | Recommend approval of line item transfers for the Month of March 2022. (Backup L-1) |
|  |  | 2. | Recommend the approval of the Board Secretary's Reports in March. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying.(Backup materials L-2) |
|  |  | 3. | Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 2022. The Treasurer's Report and the Secretary's Reports are in agreement for the month of March 2022.(Backup materials L-3) |
|  |  | 4. | Recommend approval of the bills as attached in the amount of $387,933.50 (Back-up L-4) |
|  |  | 5. | Recommend approval of the following payrolls (Backup L-5):  March 15, 2022 - $97,486.72 March 31, 2022 - $95,190.39  April 15, 2022 - $ 92,229.33 |
|  |  | 6. | Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. |
|  |  | 7. | Recommend to approve the expense reclassification report for March 2022. (Back-up L-6) |
|  |  | 8. | Recommend to approve the proposal with American Kitchen Machinery and Repair Company (MPCS/BPCS/VPCS) in the amount of $3,950. (Back-up L-7) |
|  |  | 9. | Recommend to approve the proposal with Inspired Instruction for Summer Program Creation in the amount of $1,800. (Back-up L-8) |
|  |  | 10. | Request to approve invoice with Multilingual Assessment Services in the amount of $550.00. (Back-up L-9) |
|  |  | 11. | Recommend to approve the quote with ProGreen Landscaping for spring clean-up in the amount of $900.00 (Back-up L-10) |
|  |  | 12. | Recommend approve the proposal with ProGreen Landscaping for Gutter Repair in the amount of $300.00(Back-up L-11) |
|  |  | 13. | Recommend approval of the listed staff members’ salaries to be charged to the ESSER II CRRSA funds. (Back-up L-12) |
|  | B. | ROLL CALL  Mr. Dave Parkhill -Yes  Ms. Ellen Booz – Yes  Ms. Joanne Carney -Yes  All were in favor and the motion was carried | |
| XV. | POLICY UPDATES (NONE) | | |
| XVI. | PERSONNEL | | |
|  | A. | Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to approve items 1 and 2 under Personnel. | |
|  |  | 1. | Recommend approval of the staff list and salaries for the 2021-2022 school year as attached. (Back-up PER-1) |
|  |  | 2. | Recommend approval of the personnel actions as listed in the attached. (Back-up PER-2) |
|  | B. | ROLL CALL  Mr. Dave Parkhill -Yes  Ms. Ellen Booz – Yes  Ms. Joanne Carney -Yes  All were in favor and the motion was carried | |
| XVII. | FACILITIES | | |
| XVIII. | SCHOOL OPERATIONS | | |
|  | A. | Motion by Ms. Ellen Booz and second by Ms. Joanne Carney to accept the Principal's reports. | |
|  |  | 1. | Reports as presented by Mr. Matthew Ackiewicz (Back-up SO-1) |
|  | B. | ROLL CALL  Mr. Dave Parkhill -Yes  Ms. Ellen Booz – Yes  Ms. Joanne Carney -Yes  All were in favor and the motion was carried | |
| XIX. | EXECUTIVE DIRECTOR'S REPORT | | |
|  | A. | Motion by Ms. Ellen Booz and second by Ms. Joanne Carney to accept the Executive Director's reports. | |
|  |  | 1. | Report as presented by Mrs. Garcia.  State Testing date  End of year activities  Current Enrollment |
|  |  | 2. | Reporting on the School demographics (Back-up E-1) |
|  | B. | ROLL CALL  Mr. Dave Parkhill -Yes  Ms. Ellen Booz – Yes  Ms. Joanne Carney -Yes  All were in favor and the motion was carried | |
| XX. | ADJOURNMENT | | |
|  | A. | Motion by Ms. Joanne Carney and second by Ms. Ellen Booz to adjourn the meeting at 6:06 PM. | |
|  | B. | ROLL CALL  Mr. Dave Parkhill -Yes  Ms. Ellen Booz – Yes  Ms. Joanne Carney -Yes  All were in favor and the motion was carried | |
|  | C. | Next Meeting is May 11, 2022 | |

Respectfully submitted,

Dennis Zakroff

Board Secretary