

Millville Public Charter School

Regular Board Meeting

February 8, 2023

Convenes at 5:30 p.m. in the Conference Room at 1101 Wheaton Ave, Millville NJ 08332

I. CALLED TO ORDER

A. Call to Order by the Board President 5:33PM

II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING

A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 1, 2022.

III. PLEDGE OF ALLEGIANCE

A. Led by Mr. Dennis Zakroff

IV. ROLL CALL

A. Dave Parkhill, President- Present
Ellen Booz, Vice President- Present
Elizabeth Anekwe, Trustee- Absent
Clarence Gunter, Trustee- Present
Lakeysha Williams, Trustee -Absent

B. Also Present:

1. Matthew Ackiewicz, Principal / CEO- Present
CCCSN Executive Director- Present
CCCSN Deputy Director- Present
Dennis Zakroff, Board Secretary/Business Administrator-Present
Christina Murphy, Treasurer- Present
Thomas Ludwig, Assistant Principal-Present
Dr. Valerie James, Chief Academic Officer-Present

V. REVIEW OF AGENDA

A. Questions

VI. OPEN TO PUBLIC

1. The public may ask questions pertaining to agenda items only.

VII. ADJOURNMENT OF WORK SESSION

A. Motion by Mr. Dave Parkhill and second by Mr. Clarence Gunter to adjourn the work session at 5:34PM.

B. ROLL CALL

Mr. Dave Parkhill- Yes
Ms. Ellen Booz -Yes
Mr. Clarence Gunter- Yes

All were in favor and the motion carried

VIII. CALLED TO ORDER

A. Regular meeting called to order by the Board President at 5:35 PM.

B. ROLL CALL

Mr. Dave Parkhill- Yes
Ms. Ellen Booz -Yes
Mr. Clarence Gunter- Yes

All were in favor and the motion carried

IX. EXECUTIVE SESSION

X. OPEN TO PUBLIC

XI. APPROVE MINUTES

A. Motion by Ms. Ellen Booz and second by Mr. Clarence Gunter to approve the Minutes of the Regular meeting held on January 11, 2023.

B. ROLL CALL

Mr. Dave Parkhill- Yes

Ms. Ellen Booz -Yes

Mr. Clarence Gunter- Yes

All were in favor and the motion carried

XII. OLD BUSINESS

XIII. FINANCE

A. Motion by Mr. Dave Parkhill and second by Mr. Clarence Gunter to approve items 1 through 10 under Finance.

1. Recommend approval of line item transfers for the Month of January 2023. (Backup L-1)
2. Recommend the approval of the Board Secretary's Reports in January. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of January 2023. The Treasurer's Report and the Secretary's Reports are in agreement for the month of January 2023. (Backup L-3)
4. Recommend approval of the January bills as attached in the amount of \$492,469.98 (Back-up L-4)
5. Recommend approval of the following payrolls (Backup L-5):
January 15, 2023 - \$119,590.60
January 31, 2023- \$122,613.11
6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Recommend to approve the expense reclassification report for January 2023. (Back-up L-6)
8. Recommend to approve the SEMI Wavier. (Back-up L-7)
9. Recommend to accept the proposal with Shade Environmental, LLC in the amount of \$6,800. (Back-up L-8)
10. Recommend to approve the proposal with Inspired Instruction in the amount of \$3,900 for math coaching.

B. ROLL CALL

Mr. Dave Parkhill- Yes

Ms. Ellen Booz -Yes

Mr. Clarence Gunter- Yes

All were in favor and the motion carried

XIV. POLICY UPDATES

- A. Motion by Mr. Clarence Gunter and second by Ms. Ellen Booz to approve item 1 under Policy.
 - 1. Second Reading and adoption of Policy Alert #229
 - P 1648.11 The Road Forward COVID-19 Health and Safety (M) (Abolished)
 - P 1648.13 School Employee Vaccination Requirements (M) (Abolished)
 - P 0152 Board Officers (Revised)
 - P 0161 Call, Adjournment, and Cancellation (Revised)
 - P 0162 Notice of Board Meetings (Revised)
 - P & R 2423 Bilingual and ESL Education (M) (Revised)
 - P 2425 Emergency Virtual or Remote Instruction Program (M) (Revised)
 - R 2425 Emergency Virtual or Remote Instruction Program (M) (New)
 - P & R 5200 Attendance (M) (Revised)
 - P 5512 Harassment, Intimidation, or Bullying (M) (Revised)
 - P 8140 Student Enrollments (M) (Revised)
 - R 8140 Enrollment Accounting (M) (Revised)
 - P & R 8330 Student Records (M) (Revised)
 - R 8420.2 Bomb Threats (M) (Revised)
 - R 8420.7 Lockdown Procedures (M) (Revised)
 - R 8420.10 Active Shooter (M) (Revised)

- B. ROLL CALL
 - Mr. Dave Parkhill- Yes
 - Ms. Ellen Booz -Yes
 - Mr. Clarence Gunter- Yes

All were in favor and the motion carried

XV. PERSONNEL

- A. Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to approve items 1 and 2 under Personnel.
 - 1. Recommend approval of the staff list and salaries as listed for the 2022-2023 school year. (Back-up PER-1)
 - 2. Recommend approval of the personnel actions as listed in the attached. (Back-up PER-2)
- B. ROLL CALL
 - Mr. Dave Parkhill- Yes
 - Ms. Ellen Booz -Yes
 - Mr. Clarence Gunter- Yes

All were in favor and the motion carried

XVI. FACILITIES (None)

XVII. SCHOOL OPERATIONS

- A. Motion by Mr. Dave Parkhill and second by Mr. Clarence Gunter to accept the Principal's reports.
 - 1. Reports as presented by Mr. Thomas Ludwig.
 - 2. 2023-2024 School Calendar
- B. ROLL CALL
 - Mr. Dave Parkhill- Yes
 - Ms. Ellen Booz -Yes
 - Mr. Clarence Gunter- Yes

All were in favor and the motion carried

XVIII. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to accept the Executive Director's reports.
 - 1. Reports as presented by Mr. Matthew Ackiewicz.
 - Planning for Budget for next year
 - Looking to hire an HR person
 - Dr. James reported on MPCS NJSLA Scores for Grades 3 through 8
 - 2. 2023 Personal / Relative Disclosure Statement
- B. ROLL CALL
 - Mr. Dave Parkhill- Yes
 - Ms. Ellen Booz -Yes
 - Mr. Clarence Gunter- Yes

All were in favor and the motion carried

XIX. ADJOURNMENT

- A. Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to adjourn the meeting at 6:22 PM.
- B. Next Meeting is on March 8, 2023
- C. ROLL CALL
 - Mr. Dave Parkhill- Yes
 - Ms. Ellen Booz -Yes
 - Mr. Clarence Gunter- Yes

All were in favor and the motion carried

Respectfully submitted

Dennis Zakroff

Board Secretary/ Business Administrator