**Millville Public Charter School  
Regular Board Meeting  
March 23, 2022  
Convenes at 5:30 p.m. in the Conference Room at 1101 Wheaton Ave, Millville NJ 08332**

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| I. | CALLED TO ORDER | | |
|  | A. | Call to Order by the Board President 5:30 PM | |
| II. | STATEMENT FOR THE BOARD OF TRUSTEES MEETING | | |
|  | A. | Public Notice of this Meeting was advertised in the South Jersey Times on and The Reminder on June 17, 2021. Notice of Meeting reschedule was advertised on March 22, 2022. | |
| III. | PLEDGE OF ALLEGIANCE | | |
|  | A. | Led by Ms. Christina Murphy | |
| IV. | ROLL CALL | | |
|  | A. | Dave Parkhill, President -Present Jaclyn Haas-Benner, Vice President -Present  Ellen Booz, Trustee -Present Joanne Carney, Trustee -Present Elizabeth Anekwe, Trustee- Absent | |
|  | B. | Also Present: | |
|  |  | 1. | Kim Garcia, CEO -Present CCCSN Executive Director - Absent CCCSN Deputy Director -Absent Dennis Zakroff, Board Secretary/Business Administrator -Present  Christina Murphy, Treasurer -Present Matthew Ackiewicz, Principal -Absent Thomas Ludwig, Assistant Principal -Present Brian Caulford, Comptroller -Absent |
| V. | REVIEW OF AGENDA | | |
|  | A. | Questions | |
| VI. | OPEN TO PUBLIC No Public present | | |
|  |  | 1. | The public may ask questions pertaining to agenda items only. |
| VII. | ADJOURNMENT OF WORK SESSION | | |
|  | A. | Motion by Ms. Joanne Carney and second by Ms. Jaclyn Haas-Bennet\_ to adjourn the work session at 5:34 PM. | |
|  | B. | ROLL CALL  Mr. Dave Parkhill -Yes  Ms. Jaclyn Haas-Benner-Yes  Ms. Ellen Booz- Yes  Ms. Joanne Carney -Yes  All were in favor and the motion carried | |
| VIII. | CALLED TO ORDER | | |
|  | A. | Regular meeting called to order by the Board President at 5;34 PM. | |
|  | B. | ROLL CALL  Mr. Dave Parkhill -Yes  Ms. Jaclyn Haas-Benner-Yes  Ms. Ellen Booz- Yes  Ms. Joanne Carney -Yes  All were in favor and the motion carried | |
| IX. | EXECUTIVE SESSION | | |
| X. | OPEN TO PUBLIC | | |
| XI. | APPROVE MINUTES | | |
|  | A. | Motion by Ms. Jaclyn Haas-Benner and second by Mr. Dave Parkhill to approve the Minutes of the Regular and Executive session meetings held on February 9, 2022. | |
|  | B. | ROLL CALL  Mr. Dave Parkhill -Yes  Ms. Jaclyn Haas-Benner-Yes  Ms. Ellen Booz- Yes  Ms. Joanne Carney -Yes  All were in favor and the motion carried | |
| XII. | OLD BUSINESS | | |
| XIII. | FINANCE | | |
|  | A. | Motion by Ms. Joanne Carney and second by Ms. Ellen Booz to approve items 1 through18 under Finance. | |
|  |  | 1. | Recommend approval of line item transfers for the Month of January 2022. (Backup L-1) |
|  |  | 2. | Recommend the approval of the Board Secretary's Reports in February. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying.(Backup materials L-2) |
|  |  | 3. | Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2022. The Treasurer's Report and the Secretary's Reports are in agreement for the month of February 2022.(Backup materials L-3) |
|  |  | 4. | Recommend approval of the bills as attached in the amount of $344,690.44 (Back-up L-4) |
|  |  | 5. | Recommend approval of the following payrolls (Backup L-5):  February 15, 2022 - $95,418.70  February 28, 2022 - $90,900.83 |
|  |  | 6. | Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. |
|  |  | 7. | Recommend to approve the expense reclassification report for February 2022. (Back-up L-6) |
|  |  | 8. | Recommend to approve the quote with Pearson for WISC-V testing materials for the Child Study Team in the amount of $307.40. (Back-up L-7) |
|  |  | 9. | Recommend to approve the proposal with CTM Environmental Services in the amount of $8,354.35. (Back-up L-8) |
|  |  | 10. | Request to approve the reimbursement of $3,350 to Matthew Ackiewicz for New Jersey Leader to Leader. (Back-up L-9) |
|  |  | 11. | Recommend to approval of the audit summary report for the 2020-2021 School Year (Back-up L-10) |
|  |  | 12. | Recommend approval of the Auditor's Management Report for the 2020-2021 School Year (Back-up L-11) |
|  |  | 13. | Recommend approval of the Audit Exit Conference Report. (Back-up L-12) |
|  |  | 14. | Recommend approval of the Annual Comprehensive Financial Report with no findings (See Attached) |
|  |  | 15. | Recommend to approve the Budget, The Budget Narrative and Cash Flow for the 2022-2023 School Year. (Back-up L-13) |
|  |  | 16. | Recommend to approve the proposal with ESS for Addressable FACP. (Back-up L-14) |
|  |  | 17. | Recommend to approve the proposal with ESS for school wireless monitoring in the amount of $752.00 (Back-up L-15) |
|  |  | 18. | Recommend to approve the proposal with Stockton University for Strategies for Small Group Reading (Grades K-4) (Back-up L-16) |
|  | B. | ROLL CALL  Mr. Dave Parkhill -Yes  Ms. Jaclyn Haas-Benner-Yes  Ms. Ellen Booz- Yes  Ms. Joanne Carney -Yes  All were in favor and the motion carried | |
| XIV. | POLICY UPDATES | | |
|  | A. | Motion by Ms. Joanne Carney and second by Ms. Jaclyn Haas-Benner to approve item 1 under policy. | |
|  |  | 1. | Second Reading and adoption of Policy Alert #226.  2415.05 Student Surveys, Analysis, Evaluations, Examinations, Testing or Treatment  2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries  2622 Student Assessment  3233 Political Activities  5541 Anti-Hazing  8465 Bias Crimes and Bias-Related Acts  9560 Administration of School Surveys |
|  | B. | ROLL CALL  Mr. Dave Parkhill -Yes  Ms. Jaclyn Haas-Benner-Yes  Ms. Ellen Booz- Yes  Ms. Joanne Carney -Yes  All were in favor and the motion carried | |
| XV. | PERSONNEL | | |
|  | A. | Motion by Ms. Joann Carney and second by Ms. Jaclyn Haas-Benner to approve items 1 and 2 under Personnel. | |
|  |  | 1. | Recommend approval of the staff list and salaries for the 2021-2022 school year as attached. (Back-up PER-1) |
|  |  | 2. | Recommend approval of the personnel actions as listed in the attached. (Back-up PER-2) |
|  | B. | ROLL CALL  Mr. Dave Parkhill -Yes  Ms. Jaclyn Haas-Benner-Yes  Ms. Ellen Booz- Yes  Ms. Joanne Carney -Yes  All were in favor and the motion carried | |
| XVI. | FACILITIES – None | | |
| XVII. | SCHOOL OPERATIONS | | |
|  | A. | Motion by Ms. Joanne Carney and second by Ms. Ellen Booz to accept the Principal's reports. | |
|  |  | 1. | Reports as presented by Mr. Thomas Ludwig (Back-up SO-1) |
|  | B. | ROLL CALL  Mr. Dave Parkhill -Yes  Ms. Jaclyn Haas-Benner-Yes  Ms. Ellen Booz- Yes  Ms. Joanne Carney -Yes  All were in favor and the motion carried | |
| XVIII. | EXECUTIVE DIRECTOR'S REPORT | | |
|  | A. | Motion by Mr. Dave Parkhill and second by Ms. Jaclyn Haas-Benner to accept the Executive Director's reports. | |
|  |  | 1. | Report as presented by Mrs. Garcia. |
|  |  | 2. | Reporting on the School demographics (Back-up E-1) |
|  |  | 3. | Recommend to approve the SEMI Waiver for the 2022-2023 (Back-up E-2)  Professional Development days March 11 and 25th  Working on Kindergarten Enrollment for next school year  Summer enrichment program and camp more information to come  Planning for the return of State Testing  Social media increased by 9 percent |
|  | B. | ROLL CALL  Mr. Dave Parkhill -Yes  Ms. Jaclyn Haas-Benner-Yes  Ms. Ellen Booz- Yes  Ms. Joanne Carney -Yes  All were in favor and the motion carried | |
| XIX. | ADJOURNMENT | | |
|  | A. | Motion by Ms. Joanne Carney and second by Ms. Ellen Booz to adjourn the meeting at 6:14 PM. | |
|  | B. | ROLL CALL  Mr. Dave Parkhill -Yes  Ms. Jaclyn Haas-Benner-Yes  Ms. Ellen Booz- Yes  Ms. Joanne Carney -Yes  All were in favor and the motion carried | |
|  | C. | Next Meeting is April 13, 2022  Respectfully submitted,  Dennis Zakroff  Board Secretary | |