

**Millville Public Charter School
Work Session/Regular Board Meeting
February 10, 2021**

Convened at 5:30 p.m. in the Conference Room at 1101 Wheaton Ave, Millville, NJ 08332

- I. CALLED TO ORDER
 - A. Call to Order by the Board President 5:32 PM
- II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING
 - A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 22, 2020.
- III. PLEDGE OF ALLEGIANCE
 - A. Led by AnnMarie Lucchesi.
- IV. ROLL CALL
 1. Dave Parkhill, President – PRESENT (By Phone)
Jaelyn Haas-Benner, Vice President - ABSENT
Ellen Booz, Trustee - ABSENT
Rick Grablow, Trustee - PRESENT (By Phone)
Joanne Carney, Trustee - PRESENT (By Phone)
 - A. Also Present:
 1. CCCSN Executive Director – PRESENT (By Phone)
CCCSN Deputy Director – PRESENT (By Phone)
Christina Murphy, Board Secretary/Business Administrator – PRESENT (By Phone)
Matthew Ackiewicz, Principal – PRESENT (By Phone)
Thomas Ludwig, Assistant Principal – PRESENT (By Phone)
Courtney Alvarez, Director of Human– PRESENT (By Phone) Resources
AnneMarie Lucchesi, Bookkeeper – PRESENT (By Phone)
Mike McClintock, Assistant Business Administrator – PRESENT (By Phone)
Brian Crawford, Comptroller – ABSENT
- V. REVIEW OF AGENDA
 - A. Questions
- VI. OPEN TO PUBLIC
 1. The public may ask question pertaining to agenda items only.
- VII. ADJOURNMENT OF WORK SESSION
 - A. Motion by Dave Parkhill and second by Joanne Carney to adjourn the work session at 5:34 PM.
 - B. ALL IN FAVOR
Dave Parkhill - YES
Rick Grablow - YES
Joanne Carney – YES
Motion passed on an unanimous Roll Call vote.
- VIII. CALLED TO ORDER
 1. Regular meeting called to order by the Board President at 5:35 PM.
 - A. ROLL CALL
- IX. EXECUTIVE SESSION
- X. OPEN TO PUBLIC
- XI. APPROVE MINUTES

A. Motion by Rick Grablow and second by Dave Parkhill to approve the Minutes of the Regular and Executive session meetings held on January 13, 2021.

B. ROLL CALL

Dave Parkhill - YES

Rick Grablow - YES

Joanne Carney – YES

Motion passed on an unanimous Roll Call vote.

XII. OLD BUSINESS

XIII. FINANCE

A. Motion by Dave Parkhill and second by Rick Grablow to approve items 1 through 10 under Finance.

1. Recommend approval of line item transfers for the Month of January 2021. (Backup L-1)
2. Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of January 201. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying.(Backup materials L-2)
3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of January 2021. The Treasurer's Report and the Secretary's Reports are in agreement for the month of January 2021.(Backup materials L-3)
4. Recommend approval of the bills as attached in the amount of \$373,686.53 (Back-up L-4)
5. Recommend approval of the following payrolls (Backup L-5):
January 15, 2021 - \$72,412.35
January 31, 2021 - \$80,314.56
6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Recommend to approve the expense reclassification reports for January 2021. (Backup L-6)
8. Recommend to approve and accept the FY2020 Comprehensive Annual Financial Report with no findings, as attached.
9. To approve the SEMI Waiver for FY2021-2022 as attached. (Back-up L-8)
10. To approve Brookfield Academy to provide home instruction services at a rate of \$25/hour as attached. (Back-up L-9)

B. ROLL CALL

Dave Parkhill - YES

Rick Grablow - YES

Joanne Carney – YES

Motion passed on an unanimous Roll Call vote.

XIV. POLICY UPDATES

A. Motion by Rick Grablow and second by Joanne Carney to approve items 1 under Policy.

1. First reading of the policies as attached for Policy Alert 222. (Back-up POL-1)

B. ROLL CALL

Dave Parkhill - YES

Rick Grablow - YES

Joanne Carney – YES

Motion passed on an unanimous Roll Call vote.

XV. PERSONNEL

- A. Motion by Dave Parkhill and second by Joanne Carney to approve items 1 through 3 under Personnel.
1. Recommend approval of the staff list and salaries for the 2020-2021 school year as attached. (Backup PER-1)
 2. Recommend approval of the personnel actions as listed in the attached. (Backup PER-2)
 3. Recommend the approval for attached ADA Leave. (Back-up PER-3)

B. ROLL CALL

Dave Parkhill - YES
Rick Grablow - YES
Joanne Carney – YES

Motion passed on an unanimous Roll Call vote.

XVI. FACILITIES (None)

XVII. SCHOOL OPERATIONS

- A. Motion by Dave Parkhill and second by Joanne Carney to accept the Principal's reports.
1. Reports as presented by Mr. Ackiewicz.

B. Dave Parkhill - YES
Rick Grablow - YES
Joanne Carney – YES

Motion passed on an unanimous Roll Call vote.

XVIII. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Dave Parkhill and second by Joanne Carney to accept the Executive Director's reports.
1. Report as presented by Dr. Garcia.
 - a. Snow Day Feb 8
 - b. Presentation of Board Evaluations results
 - c. Community solar agreement
 - d. Snow removal was clean with new vendor

B. ROLL CALL

Dave Parkhill - YES
Rick Grablow - YES
Joanne Carney – YES

Motion passed on an unanimous Roll Call vote.

XIX. ADJOURNMENT

- A. Motion by Dave Parkhill and second by Joanne Carney to adjourn the meeting at 6:03 PM.

B. ALL IN FAVOR

Voice Vote: Three (3) AYES

Next Meeting is on March 10, 2021

Respectfully Submitted;

Christine Murphy
Business Administrator/Board Secretary